

BILLINGHAM TOWN COUNCIL

Draft Minutes of the Finance & General Purposes Committee Meeting held on Tuesday 20th February 2024 at 6.30 p.m. at Billingham Library & Customer Service Centre

Present: Councillor	Adam Gilburt Marc Besford Guy Snead (Vice-Chairman) Clare Gamble Gina Mcall Ann McCoy
Official:	Miss Dee Smith, Town Clerk/RFO
Apologies:	Cllr J Scollen (Chairman) – Illness Cllr C Leckonby – Personal Cllr D Forrest – No apologies received

Councillor H Atkinson was also present.

In the absence of the Chairman, Cllr Snead, Vice Chairman, assumed the chair.

The meeting commenced at 6.35pm..

184/23 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made

185/23 DECLARATIONS OF INTEREST

There were no declarations on this occasion.

186/23 PUBLIC PARTICIPATION TIME

Cllr McCoy declared a personal interest in agenda item 10 – Staff Matters.
Chair of North East Regional Employers Organisation (NEREO).

187/23 MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON 16th JANUARY 2024

Signed..... Date
Chairman to Billingham Town Council

Members were asked to approve the above minutes.

RESOLVED

That the minutes of the above meeting held on 16th January 2024, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

188/23 PAYMENTS & RECEIPTS LISTS

Members were asked to approve the following:

- (i) Payments to creditors for January 2024 for the main account.
- (ii) Payments to creditors for January 2024 for the cafe account.
- (iii) Staffing costs for January 2024.
- (vi) To note the income received for January 2024.
- (vii) Members were provided for information, with the bank reconciliation for all accounts up to 31st January 2024.

RESOLVED

- a. Members approved the above reports.
- b. The Vice-Chairman signed the bank reconciliations.

189/23 CAFÉ IN THE PARK – PROFIT & LOSS REPORT

Members were presented with a profit and loss report for the Café in the Park, up to 31st January 2024.

RESOLVED

Information duly noted.

190/23 INCOME & EXPENDITURE

Members were provided with the Income & Expenditure report up to 31st January 2024.

RESOLVED

Information duly noted.

191/23 GRANT FUNDING

- (i) Members were asked to consider a grant application from Billingham United Football Club for £500.

Signed..... Date
Chairman to Billingham Town Council

RESOLVED

To award £500 grant funding.

- (ii) Members were advised that the defibrillator on Station Road should be installed in the next few weeks at Pop Larkins shop on Station Road, Billingham TS23 1EF. The applicant has secured funding for £750 from a Government project, already has £550 in sponsorship from last year so now only requires a £200 grant from the Town Council.

RESOLVED

- a. Information duly noted.
- b. To make a payment of £200 grant funding.

Councillor Atkinson left the room at 7.10pm.

192/23 EXCLUSION OF PRESS & PUBLIC

Members were asked to pass the following resolution:

“That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during the disclosure of the following item on the agenda as it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A in the 1972 Act as indicated below”

RESOLVED

To pass the above.

The Town Clerk advised members that a Staffing Sub Committee meeting took place on Tuesday 13th February and gave a brief update on current staffing matters. A discussion took place about the current line management procedures in place.

RESOLVED

- a. The minutes of the Staffing Sub Committee which took place on 13th February 2024 be approved.
- b. The Town Clerk to take over line management of all staff with immediate effect.
- c. To approve a spend of up to £5000 for NEREO.

Councillor McCoy declared a personal interest in this matter.

The meeting concluded at 7.35 pm with Councillors Besford, Gamble, Gilbert, McCoy, McCall and Snead present.

Signed..... Date
Chairman to Billingham Town Council