



Town Clerk & RFO: Miss Dee Smith
Chairman: Councillor Clare Gamble
Tel/Fax: 01642 551171
Email: info@billinghamtowncouncil.co.uk
www.billinghamtowncouncil.co.uk

Billingham Library & Customer
Service Centre
Billingham
TS23 2LN

**SERVICES & ENGAGEMENT COMMITTEE
TO BE HELD ON**

TUESDAY 19th DECEMBER 2023 AT 5.30 PM

**THIS MEETING WILL BE AT BILLINGHAM LIBRARY AND CUSTOMER
SERVICE CENTRE, MEETING ROOM C, BILLINGHAM, TS23 2LN**

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

5. MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 21st NOVEMBER 2023

To approve the above draft minutes as a true and accurate record. (see Appendix A – draft minutes 21st November 2023)

6. EVENTS UPDATE

The Deputy Town Clerk will give a verbal update on the night.

7. SERVICES UPDATE

- Café in The Park
- Pantry in The Park
- Soup & Sandwich project
- Sunday Lunch Service

The Deputy Town Clerk will give a verbal update on the night.

Miss Vicky Lloyd

Deputy Town Clerk to Billingham Town Council

12th December 2023

PLEASE BE ADVISED:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

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Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting or for details of access to the meeting for people with disabilities, please contact Miss Dee Smith, Town Clerk via dee.smith@billingham-tc.gov.uk or telephone 01642 551171.

Billingham Town Council

DRAFT Minutes of Services & Engagement Committee Meeting Tuesday 21st November 2023 at 5.30 p.m. Held at Billingham Library & Customer Service Centre

Present Councillors: Cllr Helen Atkinson
Cllr Michelle Bendelow (Chair of Committee)
Cllr Gareth Hedley (Vice Chair of Committee)
Cllr Maria Lacey
Cllr Michael Shotton
Cllr Mick Stoker

Official: Miss Vicky Lloyd – Deputy Town Clerk

Apologies: Cllr Clare Gamble (No apologies received)

120/23 CHAIRMANS ANNOUNCEMENTS

The Chair welcomed all present. The usual rules about housekeeping were made.

121/23 DECLARATION OF INTEREST

There were no declarations of interest on this occasion.

122/23 PUBLIC PARTICIPATION TIME

There were no public present or questions raised on this occasion.

123/23 MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 17th OCTOBER 2023

Members were asked to approve the above draft minutes.

RESOLVED

- (i) That the minutes of the above meeting held on 17th October 2023, a copy of which has been circulated to each member, be approved, and signed as a correct record by the Chairman.

124/23 EVENTS UPDATE

The Deputy Town Clerk gave members an overview of the town councils recent and upcoming events.

Billingham Remembrance Parade

Working in partnership with the Royal British Legion (Billingham Branch) the Town Council delivered the annual remembrance parade and service of Remembrance at the Cenotaph on Station Road on Remembrance Sunday.

Christmas Lights Switch On

This years annual Christmas lights switch on in Billingham Town Centre is on Saturday 25th November between 4pm till 5pm. Singing Sue's Vocal Academy will be performing traditional Christmas carols and light Christmas songs around the tree at 4pm culminating in the light switch on at 5.00pm by the cast of Jack & The Beanstalk and our Christmas competition winner.

Christmas Family Fun at St Aidan's

The Town Council is holding a Christmas family fun event at St Aidan's Church Hall on Saturday 2nd December between 11am till 2pm. The event will include festive food and refreshments, arts & crafts, facepainting, Christmas stalls, giant snow globe photo opportunity and visit to Santa.

RESOLVED

- (i) Information duly noted.

125/23 SERVICES UPDATE

The Deputy Town Clerk gave a verbal update on Café in the Park, Pantry in the Park, Soup & Sandwich Project and Sunday Lunch Service.

Café in the Park

The full café service will reopen for Easter 2024. Regular groups continue to run, and we look forward to welcoming new groups. As the cold weather approaches, we will continue with our community space previously known as warm space.

Food Pantry

The last pantry prior to Christmas will be Monday 18th of December. Members agreed that the next pantry following the Christmas holidays will be Monday 8th January.

Soup & Sandwich project

Soup and a sandwich are still available to those who attend the pantry.

Sunday Lunch Service

The service will be discussed on the agenda at the next full council meeting on the 28th of November.

RESOLVED

- (i) Information duly noted.

126/23 NEWSLETTER

Members agreed that the next edition of the newsletter will be February. Christmas events have been advertised on social media and featured in Stockton on Tees News.

RESOLVED

- (i) Information duly noted.

127/23 CALENDAR

Members agreed to defer the calendar until next year due to difficulties with production.

RESOLVED

- (ii) Information duly noted.

The meeting concluded at 6.20p.m. with Councillors Atkinson, Bendelow, Hedley, Lacey, Shotton & Stoker present.

Signed..... Date
Chairman of Services & Engagement Committee