

BILLINGHAM TOWN COUNCIL
Minutes of the Finance & General Purposes Committee Meeting
held on Tuesday 17th October 2023 at 6.30 p.m.
at Billingham Library & Customer Service Centre

Present: Councillor Jim Scollen
 Daniel Forrest
 Adam Gilburt (arrived at 6.35pm)
 Ann McCoy
 Clare Gamble
 Marc Besford
 Guy Snead
 Gina McCall

Official: Miss Dee Smith, Town Clerk/RFO

Apologies: Cllr C Leckonby – Personal

Councillor H Atkinson was also present.

110/23 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made

111/23 DECLARATIONS OF INTEREST

There were no declarations on this occasion.

112/23 PUBLIC PARTICIPATION TIME

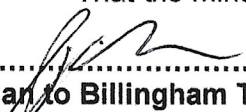
There were no public questions raised on this occasion.

**113/23 MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON
19th September 2023**

Members were asked to approve the above minutes.

RESOLVED

That the minutes of the above meeting held on 19th September 2023, a copy

Signed.....  Date 19-12-2023
Chairman to Billingham Town Council

of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman with the following amendment:

To remove the word 'no' from minute number 83/23 – Declarations of Interest

114/23 PAYMENTS & RECEIPTS LISTS

Members were asked to approve the following:

- (i) Payments to creditors for August & September 2023 for the main account.
- (ii) Payments to creditors for August & September 2023 for the cafe account.
- (iii) Staffing costs for August & September 2023.
- (vi) To note the income received for August & September 2023.
- (vii) Members were provided for information, with the bank reconciliation for all accounts up to 30th September 2023.

RESOLVED

- a. Members approved the above reports.
- b. The Chairman signed the bank reconciliations.

115/23 CAFÉ IN THE PARK – PROFIT & LOSS REPORT

Members were presented with a profit and loss report for the Café in the Park, up to 30th September 2023.

RESOLVED

Information duly noted.

116/23 INCOME & EXPENDITURE

Members reviewed the Income & Expenditure report up to 30th September 2023. There were no questions on this occasion.

RESOLVED

Information duly noted.

117/23 EARMARKED RESERVES

Members reviewed the Earmarked Reserves report up to 30th September 2023. The Town Clerk advised that the Café budget should be increased for maintenance etc.

Signed..... Date
Chairman to Billingham Town Council

RESOLVED

Information duly noted.

118/23 SIGNAGE – WILDLIFE CROSSING

Members were advised that investigations have taken place into additional 'Wildlife Crossing' signage added to the existing 'Welcome to Billingham' signs.

RESOLVED

Because of the ongoing maintenance required and the costs, members agreed not to go ahead with the project and review it at a later date.

119/23 CAFÉ LEASE & WAYLEAVE AGREEMENT

The Town Clerk advised that the Café Lease is now progressing.

The work for the leased line at the café and the wayleave agreement has been cancelled by Virgin Media. Aspire Technology Solutions have sent an invoice of £4182.00 to the Town Council for the cancellation. The agreement with Aspire Technology Solutions was they would pay for the installation, and the Town Council would sign up to a 4/5 year agreement. The Town Council have had no dealings with Virgin Media.

The Town Clerk advised members that this invoice has not been paid as the Town Council has not cancelled the works and still wishes for it to go ahead. Virgin Media have not approved the Heads of Terms with Stockton Borough Council. The Town Clerk, on more than one occasion, has asked Aspire Technology Solutions to chase this up with Virgin Media.

RESOLVED

That the invoice of £4182.00 for cancellation fees is not to be paid.

The meeting concluded at 7.10 pm with Councillors Scollen, Besford, Forrest, Gamble, Gilbert, McCall, McCoy and Snead present.

Signed..... Date
Chairman to Billingham Town Council