



**Town Clerk & RFO: Miss Dee Smith**  
**Chairman: Councillor Clare Gamble**  
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**Billingham Library & Customer  
Service Centre**  
**Billingham**  
**TS23 2LN**

**TO: All members of the Finance & General Purposes Committee**

**You are summoned to attend the next meeting of the Finance & General Purposes Committee to be held on Tuesday 19<sup>th</sup> December 2023 at 6.30pm, in Meeting Room C, Billingham Library & Customer Service Centre.**

**AGENDA**

**1. CHAIRMAN'S ANNOUNCEMENTS**

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

**4. PUBLIC PARTICIPATION**

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

Two questions have been received.

1. A request for the Town Council to look at improving the supply of social seating throughout Billingham. This could be partly funded by the legacies of deceased individuals who could leave a symbol of their love for the town.

2. A form of recognition given to Frank Crosby and the Billingham Action Team, possibly in the form of a plaque or other physical structure, in regards to Billingham Forum.

## **5. MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 17<sup>TH</sup> OCTOBER 2023**

To approve the above minutes as a true and accurate record (see appendix A – Draft minutes 17<sup>th</sup> October 2023).

## **6. SUBSIDY APPLICATION 2024-2027**

Members will be provided with a presentation from the following organisation that has applied for subsidy funding for 2024-2027:

- Purple Door Studios

## **7. PAYMENTS & RECEIPTS LISTS**

- (i) To approve the list of payments to creditors for October & November 2023 for the main account (see appendix B).
- (ii) To approve the list of payment to creditors for October & November 2023 for the cafe accounts (see appendix C).
- (iii) To approve the staffing costs for October & November 2023 (see appendix D – Staffing costs).
- (vi) To note the income received for October & November 2023 (see appendix E).
- (vi) Members are provided for information, with the bank reconciliation for all accounts up to 30<sup>th</sup> November 2023 (see appendix F).

## **8. CAFÉ IN THE PARK – PROFIT & LOSS REPORT**

Members are provided with a profit and loss report for the Café in the Park, up to 30<sup>th</sup> November 2023 (see appendix G).

**Miss Dee Smith**  
**Town Clerk/RFO to Billingham Town Council**  
**13<sup>th</sup> December 2023**

**PLEASE BE ADVISED:**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have the access to the agenda papers. These can be found on the Town Council website [www.billingham-tc.gov.uk](http://www.billingham-tc.gov.uk)

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Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting or for details of access to the meeting for people with disabilities, please contact Miss Dee Smith, Town Clerk via [dee.smith@billingham-tc.gov.uk](mailto:dee.smith@billingham-tc.gov.uk) or telephone 01642 551171.