

**BILLINGHAM TOWN COUNCIL**  
**Minutes of the Finance & General Purposes Committee Meeting**  
**held on Tuesday 19<sup>th</sup> September 2023 at 6.30 p.m.**  
**at Billingham Library & Customer Service Centre**

**Present: Councillor**      Jim Scollen  
                                 Daniel Forrest (arrived at 6.39pm)  
                                 Adam Gilburt  
                                 Ann McCoy  
                                 Colin Leckonby  
                                 Clare Gamble  
                                 Marc Besford

**Official:**                      Miss Dee Smith, Town Clerk/RFO

**Apologies:**                  Cllr G McCall – Personal  
                                 Cllr G Snead - Personal

One member of the public (left at 6.40pm) and Cllr H Atkinson were also present.

**82/23                      CHAIRMAN'S ANNOUNCEMENT**

The usual rules about housekeeping were made

**83/23                      DECLARATIONS OF INTEREST**

There were ~~no~~ declarations on this occasion.

At this point in the meeting, member unanimously agreed to bring forward agenda item 8c: Grant Funding – St Thomas of Canterbury SVP

**84/23**                      Members were asked to consider a grant application from St Thomas of Canterbury SVP for £500 towards a Food Club.

**RESOLVED**

To approve £500 grant funding.

Signed.....  
Chairman to Billingham Town Council

Date 12/10/2023

**85/23 PUBLIC PARTICIPATION TIME**

There were no public questions raised on this occasion.

**86/23 MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON 18<sup>th</sup> July 2023**

Members were asked to approve the above minutes.

**RESOLVED**

That the minutes of the above meeting held on 18<sup>th</sup> July 2023, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

**87/23 PAYMENTS & RECEIPTS LISTS**

Members were asked to approve the following:

- (i) Payments to creditors for July 2023 for the main account.
- (ii) Payments to creditors for July 2023 for the cafe account.
- (iii) Staffing costs for July 2023.
- (vi) To note the income received for July 2023.
- (vii) Members were provided for information, with the bank reconciliation for all accounts up to 31<sup>st</sup> July 2023.

**RESOLVED**

- a. Members approved the above reports.
- b. The Chairman signed the bank reconciliations.

**88/23 CAFÉ IN THE PARK – PROFIT & LOSS REPORT**

Members were presented with a profit and loss report for the Café in the Park, up to 31<sup>st</sup> July 2023.

**RESOLVED**

Information duly noted.

**89/23 GRANT FUNDING**

- (a) Members were asked to consider a grant application from Nicola Goulding for £500 for the purchase of a defibrillator and consumables to be located on Station Road in Billingham. Further information was received and noted at the meeting.

Signed..... Date .....  
Chairman to Billingham Town Council

- (b) Members were asked to consider a grant application from Billingham Silver Band for £400 towards transport costs to the National Brass band Championship of Great Britain in Cheltenham.

**RESOLVED**

- i. Members are committed to approving the £500 grant funding once a location and the outstanding funding is secured.
- ii. To approve funding of £400 from Billingham Silver Band for £400.

At this point on the agenda, members were asked to consider passing the following resolution:

"That under Section 00A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during the disclosure of the following item on the agenda as it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A in the 1972 Act as indicated below".

Staffing Matters.

**90/23                      EXCLUSION OF PRESS & PUBLIC**

Members were given a confidential verbal report on the current café staffing situation.

**RESOLVED**

Information duly noted.

**The meeting concluded at 7.18 pm with Councillors Scollen, Besford, Forrest, Gamble, Gilbert, Leckonby and McCoy present.**

Signed..... Date .....  
Chairman to Billingham Town Council