



Town Clerk & RFO: Miss Dee Smith
Chairman: Councillor Clare Gamble
Tel/Fax: 01642 551171
Email: info@billinghamtowncouncil.co.uk
www.billinghamtowncouncil.co.uk

Billingham Library & Customer
Service Centre
Billingham
TS23 2LN

SERVICES & ENGAGEMENT COMMITTEE TO BE HELD ON

TUESDAY 19th SEPTEMBER 2023 AT 5.30 PM

**THIS MEETING WILL BE AT BILLINGHAM LIBRARY AND CUSTOMER
SERVICE CENTRE, MEETING ROOM C, BILLINGHAM, TS23 2LN**

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

5. MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 18th JULY 2023

To approve the above draft minutes as a true and accurate record. (see Appendix A – draft minutes 18th July 2023)

6. DEPARTMENT FOR LEVELLING UP, HOUSING & COMMUNITIES – LOCAL PLANS

Members are asked to consider any comments on the consultation.

7. PROPOSAL FOR A CLARENCES FOOD PANTRY – WORKING IN PARTNERSHIP WITH BILLINGHAM ENABLING LOCAL PEOPLE (BELP)

Members are asked to consider a proposal for a Clarences Food Pantry.

8. EVENTS UPDATE

The Deputy Town Clerk will give a verbal update on the night.

9. SERVICES UPDATE

- Café in The Park
- Pantry in The Park
- Soup & Sandwich project
- Sunday Lunch Service

The Deputy Town Clerk will give a verbal update on the night.

10. STOCKTON ON TEES BOROUGH COUNCIL STREET TRADING CONSULTATION

Members are asked to consider any comments on the consultation.

11. NEWSLETTER

The Deputy Town Clerk will give a verbal update on the night.

12. TOWN COUNCIL COMPETITIONS

Members are asked to review entries and select winners.

Miss Vicky Lloyd

Deputy Town Clerk to Billingham Town Council

13th September 2023

PLEASE BE ADVISED:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

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Billingham Town Council

DRAFT Minutes of Services & Engagement Committee Meeting Tuesday 18th July 2023 at 5.30 p.m. Held at Billingham Library & Customer Service Centre

Present Councillors: Cllr Michelle Bendelow (Chair of Committee)
Cllr Michael Shotton
Cllr Mike Stoker

Official: Miss Vicky Lloyd – Deputy Town Clerk
Miss Dee Smith – Town Clerk/RFO

Apologies: Cllr Helen Atkinson (Personal)
Cllr Clare Gamble (Business)
Cllr Gareth Hedley (Personal)
Cllr Maria Lacey (Personal)

In attendance: Cllr Gina McCall (observing)

53/23 CHAIRMANS ANNOUNCEMENTS

The Chair welcomed all present. The usual rules about housekeeping were made.

54/23 DECLARATION OF INTEREST

There were no declarations of interest on this occasion.

55/23 PUBLIC PARTICIPATION TIME

There were no public present or questions raised on this occasion.

56/23 MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 20th JUNE 2023

Members were asked to approve the above draft minutes.

RESOLVED

- (i) That the minutes of the above meeting held on 20th June 2023, a copy of which has been circulated to each member, be approved, and signed as a correct record by the Chairman.

57/23 EVENTS UPDATE

The Deputy Town Clerk gave members a verbal update on summer activities:

- **Funday Fridays** - every Friday in August, 10am till 3pm, free arts and crafts, face painting and outdoor games. Alongside this BCT Aspire CIC will be offering free family sports and games for children aged 6-16 years. Children who take part will receive free chips and a drink.

RESOLVED

- (i) Information duly noted.

58/23 SERVICES UPDATE

Members were provided for information with an update report on Café in the Park, Pantry In the Park, Soup & Sandwich Project and Sunday Lunch Service.

RESOLVED

- (i) Information duly noted.

59/23 NEWSLETTER

Members discussed the next edition of the newsletter which will be the winter issue. The Deputy Town Clerk informed members that Stockton on Tees News published by Stockton on Tees Borough Council does not offer advertising opportunities, however articles or stories can be submitted for consideration for the next edition to be distributed on the 20th of November.

RESOLVED

- (i) Information duly noted.

The meeting concluded at 5.55p.m. with Councillors Bendelow, Shotton & Stoker present.

Cllr Gina McCall was also present.

Signed..... Date
Chairman of Planning & Services Committee