

## **BILLINGHAM TOWN COUNCIL**

### **STAFFING SUB COMMITTEE MINUTES**

**Held on Tuesday 20<sup>th</sup> June 2023, at 7pm  
in Meeting Room C, Billingham Library & Customer Service Centre**

**Present:** Councillor C Gamble - Chairman  
Councillor J Scollen  
Councillor H Atkinson

**Others:** Miss D Smith - Town Clerk/RFO

The meeting commenced at 7.30pm.

**51/23 EXCLUSION OF PRESS AND PUBLIC - Members are invited to consider passing the following resolution:** That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during the disclosure of the following item on the agenda as they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A in the 1972 Act as indicated below:

Issues concerning: Staffing matters

#### **RESOLVED**

To pass the above.

#### **52/23 Café Staffing**

The Town Clerk gave a confidential report on all staffing matters.

#### **RESOLVED**

- a. Information duly noted.
- b. To retain both existing café staff on permanent contracts.
- c. To look at recruiting a temporary caretaker.
- d. An existing member of staff to work in the café over the summer period (until 30<sup>th</sup> September 2023) to cover the existing vacancy.
- e. The Time and Motion Study to continue throughout July 2023.

The meeting concluded at 7.50pm with Councillors Gamble, Atkinson and Scollen present.

