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**Billingham Library & Customer
Service Centre**
Billingham
TS23 2LN

**SERVICES & ENGAGEMENT COMMITTEE
TO BE HELD ON**

TUESDAY 18th JULY 2023 AT 5.30 PM

**THIS MEETING WILL BE AT BILLINGHAM LIBRARY AND CUSTOMER
SERVICE CENTRE, MEETING ROOM C, BILLINGHAM, TS23 2LN**

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

5. MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 20th JUNE 2023

To approve the above draft minutes as a true and accurate record. (see **Appendix A – draft minutes**)

6. EVENTS UPDATE

The Deputy Town Clerk will give a verbal update on the night.

7. SERVICES UPDATE

- **Café in The Park**
- **Pantry in The Park**
- **Soup & Sandwich project**
- **Sunday Lunch Service**

Members are provided with a report on Town Council services (see **Appendix B**).

8. NEWSLETTER

The Deputy Town Clerk will give a verbal update on the night.

Miss Vicky Lloyd

Deputy Town Clerk to Billingham Town Council

12th July 2023

PLEASE BE ADVISED:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

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Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting or for details of access to the meeting for people with disabilities, please contact Miss Dee Smith, Town Clerk via dee.smith@billingham-tc.gov.uk or telephone 01642 551171.

Billingham Town Council

DRAFT Minutes of Services & Engagement Committee Meeting Tuesday 20th June 2023 at 5.30 p.m. Held at Billingham Library & Customer Service Centre

Present Councillors: Cllr Helen Atkinson
Cllr Michelle Bendelow (Chair of Committee)
Cllr Gareth Hedley (Vice Chair of Committee)
Cllr Maria Lacey
Cllr Mike Stoker

Official: Miss Vicky Lloyd – Deputy Town Clerk
Miss Dee Smith – Town Clerk & Responsible Finance Officer

Apologies: Cllr Clare Gamble (Personal)
Cllr Michael Shotton (None received)

In attendance: Cllr Gina McCall (observing)

31/23 CHAIRMANS ANNOUNCEMENTS

The Chair welcomed all present. The usual rules about housekeeping were made.

32/23 DECLARATION OF INTEREST

There were no declarations of interest on this occasion.

33/23 PUBLIC PARTICIPATION

There were no public present or questions raised on this occasion.

34/23 PROPOSAL BY BP FOR A NEW GREEN HYDROGEN PRODUCTION FACILITY IN REDCAR – HyGreen Teesside

Members were asked to consider any comments on the consultation. The new facility will produce low carbon energy to the local area. Members have no objections to the proposal.

RESOLVED

- (i) Information duly noted. No objections to be submitted.

35/23 EVENTS UPDATE

The Town Clerk gave members a verbal update on upcoming events and activities.

- **Summer activities** - Funday Fridays to be held throughout August free arts and crafts, face painting and outdoor games. BCT Aspire will provide sports and activities to engage with older children.
- **Billingham Show** – 9th & 10th September.
- **Halloween activities** – 31st October activities tbc.
- **Remembrance Sunday** - 12th November.
- **Christmas Lights Switch On** Billingham Town Centre – Saturday 25th November, Christmas Fair - St Aidan's Church Hall Saturday 2nd December.

RESOLVED

- (i) Information duly noted.

36/23 SERVICES UPDATE

The Deputy Town Clerk gave members a verbal update on the café performance.

Café in the Park

The café has seen an increase in footfall since the May half term holidays. New customers are providing positive feedback. Groups of people are using the café as a meeting point. The café is selling ice creams, slushes and milkshakes.

Pantry in The Park

The pantry is continuing to go well on a weekly basis approximately forty people visit the pantry to access food. Billingham Environmental Link Programme (BELP) have donated fresh fruit and vegetables from their health and wellbeing garden.

Soup & Sandwich project

The Billingham Community Project are providing homemade soup. Vouchers are handed out at the food pantry on a Monday with an option to eat in or takeaway.

Sunday Lunch Service

Approximately eighty eight meals are delivered every Sunday. It is becoming increasingly difficult to source volunteer drivers to deliver the lunches.

RESOLVED

- (i) Information duly noted.

37/23 NEWSLETTER

Members discussed future editions of the newsletter to include a Winter and Spring edition. To explore the possibility of advertising in Stockton News.

RESOLVED

- (i) Information duly noted.

38/23 TOWN COUNCIL COMPETITIONS

The Deputy Town Clerk gave members a verbal update on the competitions currently running which close on the 18th & 25th August. Judging will take place in the first week of September. A representative from BELP will be on the panel for the gardening competition. We have received lots of requests for Sunflower seeds for children to grow.

RESOLVED

- (i) Information duly noted.

39/23 FLAGPOLE

The Town Clerk advised members that office staff are now carrying out flag flying duties on the flagpole outside Billingham Library & Customer Service Centre. A request has been received to lay flagstones around the flagpole area. Discussion took place on engaging with local scout groups to be involved with flag flying in accordance with the flag flying protocol.

RESOLVED

- (i) Information duly noted.

40/23 ADULT FITNESS

Members were provided for information with a report on adult fitness initiatives within the Borough. The Deputy Town Clerk gave members a verbal update on initiatives which include weight management programmes, four hundred weekly fitness classes by Active8 health and fitness, racquet sports, swimming and water sports. Activities are facilitated by Tees Active working together with Stockton on Tees Borough Council to improve the health and wellbeing of residents.

RESOLVED

- (i) Information duly noted.

The meeting concluded at 6.00p.m. with Councillors Atkinson, Bendelow, Hedley, Lacey & Stoker present.

Cllr Gina McCall was also present.

Signed..... Date
Chairman of Planning & Services Committee

APPENDIX B

REPORT ON TOWN COUNCIL SERVICES

Report to Services & Engagement Committee 18th July 2023

Report by: Miss Tracy Reece, Business Support Manager

Café in The Park

- The café has seen an increase in footfall and is exceptional busy.
- Selling ice creams, slushes, and milkshakes.

Pantry in the Park

- Service operates every Monday between the hours of 10.00am – 12.30pm.
- We continue to see an increase in demand for the service.
- Fresh fruit and vegetables have been donated from Billingham Environmental Link Programme's health and wellbeing garden.

Soup & Sandwich Project

- Billingham Community Project prepare fresh homemade soup each week.
- Vouchers are handed out at the pantry with an option to eat in or takeaway.
- We have seen an increase in people accessing the service.

Sunday Lunch Service

- During June we delivered 88 two course dinners to local residents. The service is currently under review.
- We continue to struggle to recruit new volunteer drivers and continue to be listed on the Stockton Volunteers website.

Stockton Borough Council's Environmental Health service have recently completed a food hygiene inspection and we have received a 5-star food hygiene rating for all services.