

BILLINGHAM TOWN COUNCIL
Minutes of the Café Management Sub Committee Meeting
held on Tuesday 18th April 2023 at 5.30 pm.
In Meeting Room C, Billingham Library

Present: Councillors: Clare Gamble
Colin Leckonby
Ann McCoy
Helen Atkinson
Jim Scollen

Official: Miss Dee Smith, Town Clerk/RFO
Ms Tracy Reece, Business Support Manager

Apologies: None

Councillor McCall was also in attendance.

410/22 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made.

411/22 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

412/22 PUBLIC PARTICIPATION TIME

There were no public present or any questions on this occasion.

413/22 PREVIOUS MEETING MINUTES

Members were asked to approve the draft minutes from the meeting held on 21st March 2023.

RESOLVED

That the minutes of the above meeting, a copy which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

Signed.....

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Chairman to Billingham Town Council

17/05/23

Date

CAFÉ UPDATE

The Business Support Manager gave members a verbal update on the café performance. Sales increased over the first week of Easter with hot cross buns being successful. The café is now operating its summer hours and is open Monday to Saturday, 9am to 4pm.

The Food Pantry and the Soup and Sandwich project are also continuing to go well.

RESOLVED

- a. Information duly noted.
- b. The committee supports and endorses the actions of the Town Clerk and the Business Support Manager.

OFFERS/PROMOTIONS

Members discussed offers and promotions.

RESOLVED

To offer the following as summer promotions:

- **Kids packed lunch boxes;**
- **Salad boxes;**
- **Jacket Potatoes;**
- **Milkshakes.**

The café will also begin selling ice creams and slushes again over the summer.

The meeting concluded at 6.00 pm with Councillors Gamble Leckonby, Atkinson, McCoy and Scollen present.

Signed.....

Date

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Chairman to Billingham Town Council