

BILLINGHAM TOWN COUNCIL
Minutes of the Finance & General Purposes Committee Meeting
held on Tuesday 18th October 2022 at 6.30 p.m.
at Billingham Library & Customer Service Centre

Present: Councillor Jim Scollen (Chairman)
 Colin Leckonby
 Sandy Peebles
 Gina McCall
 Jennifer Shotton

Official: Miss Dee Smith, Town Clerk/RFO
 Mrs K Minza, Administration Officer
 Ms T Reece, Activities Coordinator

Apologies: Cllr Gamble – Illness
 Cllr Atkinson – Personal
 Cllr Lacey - Personal

154/22 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made

155/22 DECLARATIONS OF INTEREST

There were no declarations on this occasion.

156/22 PUBLIC PARTICIPATION TIME

There were no public present or questions raised on this occasion.

**157/22 MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON
19th JULY 2022**

Members were asked to approve the above minutes.

RESOLVED

That the minutes of the above meeting held on 19th July 2022, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

Signed..... Date
Chairman to Billingham Town Council

158/22 PAYMENTS & RECEIPTS LISTS

Members were asked to approve the following:

- (i) Payments to creditors for September 2022 for the main account.
- (ii) Payments to creditors for September for the cafe account.
- (iii) Staffing costs for September 2022.
- (vi) To note the income received for September 2022.
- (vi) Members were provided for information, with the bank reconciliation for all accounts up to 30th September 2022.

RESOLVED

- a. Members approved the above reports.
- b. The Chairman of this committee checked the bank statements and signed off the bank reconciliations as correct and accurate.

159/22 CAFÉ IN THE PARK – PROFIT & LOSS REPORT

Members were presented with a profit and loss report for the Café in the Park, up to 30th September 2022.

RESOLVED

Information duly noted.

160/22 INCOME & EXPENDITURE

Members considered the Income & Expenditure Report up to 30th September 2022. The Town Clerk advised that funding had been received for the summer holiday activities. To date, there are no overspends.

The Town Clerk reminded members that they are very welcome to come into the office and look at the accounts system, invoices, if they wish to do so.

The first Budget Working Group meeting has taken place. The next one will be in November 2022 (date to be confirmed). The draft budget for 2023/24 will be brought to the December meeting of this committee for consideration.

RESOLVED

Information duly noted.

The meeting concluded at 7.09 pm with Councillors Scollen, Leckonby, McCall, Peebles and Shotton present.

Signed..... Date
Chairman to Billingham Town Council