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**Billingham Library & Customer**  
**Service Centre**  
**Billingham**  
**TS23 2LN**

**COMMUNITY WELLBEING COMMITTEE**  
**TO BE HELD ON**

**THURSDAY 13<sup>th</sup> APRIL 2023 AT 12.30PM. THIS MEETING WILL BE HELD  
AT BILLINGHAM LIBRARY AND CUSTOMER SERVICE CENTRE,  
MEETING ROOM C, BILLINGHAM, TS23 2LN.**

**AGENDA**

**1. CHAIRMAN'S ANNOUNCEMENTS**

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

**4. PUBLIC PARTICIPATION**

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

**5. MINUTES OF COMMUNITY WELLBEING COMMITTEE MEETING HELD ON  
19<sup>th</sup> MARCH 2023**

To approve the above draft minutes as a true and accurate record. **(See appendix A)**

**6. REVIEW OF ACTION PLAN**

To receive an update on initiatives identified in the action plan. **(See appendix B)**

**7. PANTRY IN THE PARK**

The Business Support Manager will give a verbal update on the day.

**8. SOUP & SANDWICH PROJECT**

The Business Support Manager will give a verbal update on the day.

**9. HOLIDAY ENRICHMENT FUND (HEF)**

The Deputy Town Clerk will give a verbal update on the day.

**10. SUNDAY LUNCH SERVICE**

The Business Support Manager will give a verbal update on the day.

**Miss Vicky Lloyd**

**Deputy Town Clerk to Billingham Town Council**

**6<sup>th</sup> April 2023**

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## **Billingham Town Council**

### **DRAFT Minutes of the Community Wellbeing Committee Meeting held on Friday 17<sup>th</sup> March 2023 at 12.30pm Billingham Library & Customer Service Centre**

**Present Councillors:**

Ann McCoy (Chairman)  
Maria Lacey  
Jim Scollen

**Official:**

Miss Vicky Lloyd, Deputy Town Clerk

**Apologies:**

Cllr Helen Atkinson (Personal)  
Cllr Clare Gamble (Business)  
Ms Tracy Reece, Business Support Manager  
(Personal)

#### **296/22 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed all present. The usual rules about housekeeping were made.

#### **297/22 DECLARATION OF INTEREST**

There were no declarations of interest on this occasion.

#### **298/22 PUBLIC PARTICIPATION TIME**

There were no public present or questions raised on this occasion.

**299/22 MINUTES OF COMMUNITY WELLBEING COMMITTEE MEETING HELD ON  
17<sup>th</sup> FEBRUARY 2023**

Members were asked to approve the above draft minutes as a true and accurate record.

**RESOLVED**

- (i) That the minutes of the above meeting held on 17<sup>th</sup> February 2023, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

**300/22 REVIEW OF ACTION PLAN**

Members reviewed initiatives identified within the action plan.

The Deputy Town Clerk advised members that the Amateur Calendar Photography and Billingham Blooming Best Amateur Gardening competitions have been relaunched and circulated to primary schools in Billingham. The deadline for entries is the 18<sup>th</sup> of August judging will take place in the first week of September. We have received a good response to the children's tallest sunflower competition. A free packet of seeds can be collected from Billingham Town Council office.

Members discussed initiatives for adult fitness and to invite a member of the sports and active life team at Stockton on Tees Borough Council to the next meeting of this Committee to discuss current initiatives within the Borough.

**RESOLVED**

- (i) Information duly noted.

**301/22 PANTRY IN THE PARK**

The Deputy Town Clerk informed members that on average 40 service users attend the pantry each week to access food and toiletries.

**RESOLVED**

- (i) Information duly noted.

### **302/22 SOUP & SANDWICH PROJECT**

Members to review this service at the next meeting of this committee.

#### **RESOLVED**

- (i) Information duly noted.
- (ii) To review the project at the next meeting of this committee.

### **303/22 HOLIDAYS ARE FUN (HAF) FEBRUARY HALF TERM HOLIDAYS ACTIVITY PROGRAMME**

The Deputy Town Clerk advised members that the February half term holiday activities were a great success. The Town Council will be submitting a grant application to the Holiday Enrichment Programme (HEP) which is delivered by Stockton on Tees Borough Council in partnership with the Department for Education and Catalyst to provide activities for the May, October and February half term holidays.

#### **RESOLVED**

- (i) Information duly noted.

### **304/22 SUNDAY LUNCH SERVICE**

The Deputy Town Clerk informed members that the Sunday Lunch service was cancelled on the 5<sup>th</sup> & 12<sup>th</sup> of March due to staffing and will resume this weekend. The service will be reviewed at the next full Council meeting on the 28<sup>th</sup> of March.

#### **RESOLVED**

- (i) Information duly noted.

**The meeting concluded at 1.15 pm with Councillors Lacey, McCoy and Scollen present.**

**Signed..... Date .....**  
**Chairman of Community Wellbeing Committee**

Appendix B Billingham Town Council Community Wellbeing Committee action plan 2023/24

Objective	Actions	Who will do it	By when	How will actions be monitored
General Health & Wellbeing	<ul style="list-style-type: none"> <li>Community Pantry</li> </ul>	Business Support Manager working in partnership with Stockton on Tees Food Power Network	Pantry In the Park opens on Mondays 10.00am to 12.30pm at the Annexe, John Whitehead Park. Ten grocery items for £2, three toiletry items for £1. Other items sold at a discount price.	Monthly updates given at Community Wellbeing Committee meetings.
	<ul style="list-style-type: none"> <li>Soup &amp; Sandwich initiative to tackle social isolation, food insecurity, financial exclusion, and mental health issues.</li> </ul>	Business Support Manager	Initiative delivered from Café in the Park Mondays.	
	<ul style="list-style-type: none"> <li>Warm Space initiative</li> </ul>	Business Support Manager	Café in the Park is participating in the Warm Spaces initiative led by Stockton on Tees Borough Council offering residents a safe and friendly place to stay warm this autumn and winter. No purchase required from the café. Dog friendly.	

	<ul style="list-style-type: none"> <li>Drop-in Groups – to tackle social isolation</li> </ul>	External agencies	<p>Tuesdays – Peer Support Group, Stockton on Tees Borough Council</p> <p>Tuesdays – Healing Minds Stroke Support Group</p> <p>Wednesdays – Wellbeing Group</p> <p>Thursday – Games Club</p>	
	<ul style="list-style-type: none"> <li>Information &amp; advice for residents offering independent and confidential advice relating to money, welfare, benefits, fuel, energy, community protection, community pantries and Eco shops, employment &amp; training, volunteering &amp; Thirteen.</li> </ul>	Working in partnership with Stockton on Tees Borough Council and external agencies.	<p>Billingham Town Council's Facebook page updated daily with advice &amp; information for residents.</p> <p>Pop up information events.</p>	
	<ul style="list-style-type: none"> <li>Community Garden</li> </ul>	Business Support Manager	<p>To set up a gardening group encouraging residents to get involved in the project.</p> <p>Following completion of work on the garden to organise an official opening ceremony.</p>	
	<ul style="list-style-type: none"> <li>Calendar Photography Competition (Amateur)</li> </ul>	Deputy Town Clerk	Competition closes on the 18 <sup>th</sup> of August. Judging will take place in the first week of September.	
	<ul style="list-style-type: none"> <li>Billingham's Blooming Best Amateur Gardening Competition 2023</li> </ul>	Deputy Town Clerk	Competition closes on the 18 <sup>th</sup> of August. Judging will take place in the first week of September	
	<ul style="list-style-type: none"> <li>Adult Fitness</li> </ul>	Committee working in partnership with Stockton on Tees Borough Council	To look at initiatives to promote adult fitness.	