

BILLINGHAM TOWN COUNCIL
Minutes of the Café Management Sub Committee Meeting
held on Tuesday 21st March 2023 at 5.30 pm.
In Meeting Room C, Billingham Library

Present: Councillors: Colin Leckonby (Vice-Chairman)
Ann McCoy
Helen Atkinson
Jim Scollen

Official: Miss Dee Smith, Town Clerk/RFO
Ms Tracy Reece, Business Support Manager
Mrs Kate Minza – Administration Officer

Apologies: Cllr Gamble – Business

Councillor McCall was also in attendance.

In the absence of the Chairman, the Vice Chairman assumed the chair.

305/22 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made.

306/22 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

307/22 PUBLIC PARTICIPATION TIME

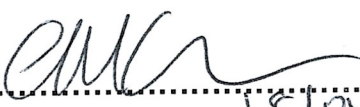
There were no public present or any questions on this occasion.

308/22 PREVIOUS MEETING MINUTES

Members were asked to approve the draft minutes from the meeting held on 21st February 2023.

RESOLVED

That the minutes of the above meeting, a copy which has previously been circulated to each member, be approved, and signed as a correct record by

Signed 
.....18/04/23
Chairman to Billingham Town Council

Date

the Chairman.

309/22

CAFÉ UPDATE

The Business Support Manager gave members a verbal update on the café performance. The café is now open Monday to Saturday, 10am to 3pm however, from Monday 3rd April 2023, the café will be open Monday to Saturday, 9am to 4pm.

The Soup and Sandwich project is going well with vouchers being handed out at the food pantry on a Monday. Café income has increased on a Monday. Homemade soup is being provided by the Billingham Community Project.

RESOLVED

- a. Information duly noted.

310/22

OFFERS/PROMOTIONS

Members discussed offers and promotions.

RESOLVED

To offer the following as Easter promotions:

- **Hot cross bun and tea/coffee;**
- **Cottage pie;**
- **Easter trifle;**
- **Selection of Easter themed cakes.**

The meeting concluded at 6.05 pm with Councillors Leckonby, Atkinson, McCoy and Scollen present.

Signed.....



18/04/23

Chairman to Billingham Town Council

Date