

**BILLINGHAM TOWN COUNCIL**  
**Minutes of the Finance & General Purposes Committee Meeting**  
**held on Tuesday 17<sup>th</sup> January 2023 at 6.30 p.m.**  
**at Billingham Library & Customer Service Centre**

**Present: Councillor**      Helen Atkinson  
                                 Clare Gamble  
                                 Colin Leckonby  
                                 Sandy Peebles  
                                 Gina McCall  
                                 Jennifer Shotton

**Official:**                      Miss Dee Smith, Town Clerk/RFO  
                                 Ms Tracy Reece, Business Support Manager  
                                 Mrs Kate Minza – Administration Officer

**Apologies:**                      Councillor Jim Scollen – Illness  
                                 Councillor Maria Lacey – No apologies received

Councillor Michelle Bendelow was also in attendance.

In the absence of the Chairman, Councillor Sandy Peebles assumed the Chair.

**222/22                      CHAIRMAN'S ANNOUNCEMENT**

The usual rules about housekeeping were made

**223/22                      DECLARATIONS OF INTEREST**

There were no declarations of interest on this occasion.

**224/22                      PUBLIC PARTICIPATION TIME**

There were no public questions raised on this occasion.

**225/22                      MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON  
13<sup>th</sup> DECEMBER 2022**

Members were asked to approve the above minutes.

**RESOLVED**

**Signed..... Date .....**  
**Chairman to Billingham Town Council**

That the minutes of the above meeting held on 13<sup>th</sup> December 2022, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

**226/22 PAYMENTS & RECEIPTS LISTS**

Members were asked to approve the following:

- (i) Payments to creditors for December 2022 for the main account.
- (ii) Payments to creditors for December for the cafe account.
- (iii) Staffing costs for December 2022.
- (vi) To note the income received for December 2022.
- (vii) Members were provided for information, with the bank reconciliation for all accounts up to 31<sup>st</sup> December 2022.

**RESOLVED**

- a. Members approved the above reports.

**227/22 CAFÉ IN THE PARK – PROFIT & LOSS REPORT**

Members were presented with a profit and loss report for the Café in the Park, up to 31<sup>st</sup> December 2022.

**RESOLVED**

Information duly noted.

**228/22 DRAFT BUDGET 2023/24**

Members were asked to consider the draft budget for 2023/24 for recommendation to Full Council on 24<sup>th</sup> January 2023. Members were also provided with an Income and Expenditure and Earmarked Reserves reports up to 31<sup>st</sup> December 2022.

**RESOLVED**

To recommend a budget for 2023/24 of £331720.00 to Full Council.

*Councillor Shotton left the meeting at 6.51pm.*

**229/22 GRANT FUNDING**

- (i) Members were asked to consider a grant application from Cowpen Amateur Gardeners for £500 for the replacement of a perimeter fence to member plots.
- (ii) Members were asked to reconsider a grant application from Tees

Signed..... Date .....  
Chairman to Billingham Town Council

Community Sports for £500 to fund a weekly sports session at Northfield Sportsdrome.

**RESOLVED**

- a. To approve grant funding of £500 to Cowpen Amateur Gardeners.
- b. To approve grant funding of £500 to Tees Community Sports.

**230/22**

**CAFÉ CONTINGENCY**

Members were asked to approve a transfer of £10,000 from General Reserves to the Café Contingency budget.

**RESOLVED**

To approve the transfer of £10,000.

**The meeting concluded at 7.34 pm with Councillors Atkinson, Gamble, Leckonby, McCall and Peebles present.**

**Signed..... Date .....**  
**Chairman to Billingham Town Council**