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**Billingham Library & Customer**  
**Service Centre**  
**Billingham**  
**TS23 2LN**

## **COMMUNITY WELLBEING COMMITTEE TO BE HELD ON**

**FRIDAY 17<sup>th</sup> FEBRUARY 2023 AT 12.30PM. THIS MEETING WILL BE HELD  
AT BILLINGHAM LIBRARY AND CUSTOMER SERVICE CENTRE,  
MEETING ROOM C, BILLINGHAM, TS23 2LN.**

### **AGENDA**

**1. CHAIRMAN'S ANNOUNCEMENTS**

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

**4. PUBLIC PARTICIPATION**

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

**5. MINUTES OF COMMUNITY WELLBEING COMMITTEE MEETING HELD ON  
19<sup>th</sup> JANUARY 2023**

To approve the above draft minutes as a true and accurate record. **(See appendix A)**

**6. REVIEW OF ACTION PLAN**

To receive an update on initiatives identified in the action plan. **(See appendix B)**

**7. PANTRY IN THE PARK**

The Business Support Manager will give a verbal update on the day.

**8. SOUP & SANDWICH PROJECT**

The Business Support Manager will give a verbal update on the day.

**9. HOLIDAYS ARE FUN (HAF) FEBRUARY HALF TERM HOLIDAYS**

The Deputy Town Clerk will give a verbal update on the day.

**10. SUNDAY LUNCH SERVICE**

The Business Support Manager will give a verbal update on the day.

**Miss Vicky Lloyd**

**Deputy Town Clerk to Billingham Town Council**

**10<sup>th</sup> February 2023**

**PLEASE BE ADVISED: Filming, Photographing or Audio Recording of the Town Council meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing, or recording the meeting.**

## **Billingham Town Council**

### **DRAFT Minutes of the Community Wellbeing Committee Meeting held on Thursday 19<sup>th</sup> January 2023 at 12.00 noon Billingham Library & Customer Service Centre**

**Present Councillors:** Ann McCoy (Chairman)  
Helen Atkinson (Vice Chairman)  
Maria Lacey (arrived at the meeting 12.20 pm)  
Gina McCall

**Official:** Miss Vicky Lloyd, Deputy Town Clerk

**Apologies:** Cllr Clare Gamble (Business)  
Cllr Jim Scollen (Personal)  
Ms Tracy Reece (Business)

#### **231/22 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed all present.

#### **232/22 DECLARATION OF INTEREST**

There were no declarations of interest on this occasion.

#### **233/22 PUBLIC PARTICIPATION TIME**

There were no public present or questions raised on this occasion.



**234/22**

**MINUTES OF COMMUNITY WELLBEING COMMITTEE MEETING HELD ON  
21<sup>st</sup> JULY 2022**

Members were asked to approve the above draft minutes as a true and accurate record.

**RESOLVED**

- (i) That the minutes of the above meeting held on 21<sup>st</sup> July 2022, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

**235/22**

**REVIEW OF ACTION PLAN**

Members reviewed the action plan and discussed future initiatives.

- To relaunch the amateur photographic calendar competition & Billingham's Blooming Best amateur gardening competition.
- Annexe Garden project – to promote the project encouraging community participation.

**RESOLVED**

- (i) Information duly noted.

**236/22**

**PANTRY IN THE PARK**

The Deputy Town Clerk advised members that Pantry in The Park officially opened on the 3<sup>rd</sup> of October 2022 and is a vital resource for the local community. The Town Council has been successful in obtaining grants of £750 from Billingham Legacy Foundation and £250 from Stockton on Tees Borough Councils Fund For Food Holiday Grant.

**RESOLVED**

- (i) Information duly noted.

**237/22 SOUP & SANDWICH PROJECT**

The Deputy Town Clerk advised members that vouchers have been given to those who attend Pantry In the Park. Members discussed changing the voucher to a monetary value voucher so customers can select their own items from the café. Members agreed to continue with the current voucher system to be reviewed at the next meeting.

**RESOLVED**

- (i) Information duly noted.

**238/22 WARM SPACE DIRECTORY – STOCKTON ON TEES BOROUGH COUNCIL**

The Deputy Town Clerk advised members that Café in the Park is participating in the Warm Spaces initiative led by Stockton on Tees Borough Council offering residents a safe and friendly place to stay warm this autumn and winter.

**RESOLVED**

- (i) Information duly noted.

**239/22 HOLIDAYS ARE FUN (HAF) SUMMER AND CHRISTMAS PROGRAMME**

The Deputy Town Clerk advised members that during the December half term holidays in partnership with Iron Guidance Charity the Town Council provided places for children to enjoy Christmas inspired arts & crafts, indoor sports & fitness and a trip to Cineworld.

The next holiday activity programme is the February half term holidays. The Town Council will be providing arts & crafts sessions and working with providers for children to access multisport activities.

**RESOLVED**

- (i) Information duly noted.

**240/22     SUNDAY LUNCH SERVICE**

The Deputy Town Clerk advised members that the service is running well with approximately 100 meals being delivered by volunteers every Sunday.

**RESOLVED**

- (i)     Information duly noted.

**The meeting concluded at 1.20 pm with Councillors Atkinson, Lacey, McCall & McCoy present.**

**Signed..... Date .....**  
**Chairman of Community Wellbeing Committee**



Appendix B Billingham Town Council Community Wellbeing Committee action plan 2023/24

| Objective                  | Actions  | Who will do it   | By when   | How will actions be monitored                                    |
|----------------------------|--|--|---|--|
| General Health & Wellbeing | <ul style="list-style-type: none"> <li>Community Pantry</li> </ul>   | Business Support Manager working in partnership with Stockton on Tees Food Power Network | Pantry In the Park is open every Monday between 10.30 am to 1.30 pm at the Annexe, John Whitehead Park. Ten grocery items for £2, three toiletry items for £1. Other items sold at a discount price.  | Monthly updates given at Community Wellbeing Committee meetings. |
|                            | <ul style="list-style-type: none"> <li>Soup &amp; Sandwich initiative to tackle social isolation, food insecurity, financial exclusion, and mental health issues.</li> </ul> | Business Support Manager   | Initiative delivered from Café in the Park every Monday on production of a voucher.   |  |
|                            | <ul style="list-style-type: none"> <li>Warm Space initiative</li> </ul>  | Business Support Manager   | Café in the Park is participating in the Warm Spaces initiative led by Stockton on Tees Borough Council offering residents a safe and friendly place to stay warm this autumn and winter. No purchased required from the café. Dog friendly café. |  |

|  |   |   |   |  |
|--|---|---|---|--|
|  | <ul style="list-style-type: none"> <li>• <b>Drop-in Groups – to tackle social isolation</b></li> </ul>  | External agencies   | <p>Tuesdays – Peer Support Group</p> <p>Wednesdays – Wellbeing Group</p> <p>Thursday – Games Club</p> <p>Delivered from the Annexe in John Whitehead Park</p>                               |  |
|  | <ul style="list-style-type: none"> <li>• <b>Information &amp; advice for residents</b> offering independent and confidential advice relating to money, welfare, benefits, fuel, energy, community protection, community pantries and Eco shops, employment &amp; training, volunteering &amp; Thirteen.</li> <li>• <b>Community Garden</b></li> </ul> | Working in partnership with Stockton on Tees Borough Council and external agencies. | <p>Billingham Town Council</p> <p>Facebook page updated daily with advice &amp; information.</p> <p>Pop up information events.</p>  |  |
|  |   | Business Support Manager  | <p>Work has commenced on the community garden at the back of the annexe at John Whitehead Park.</p> <p>To set up a gardening group encouraging residents to be involved in the project.</p> |  |
|  | <ul style="list-style-type: none"> <li>• <b>Amateur Photographic Calendar Competition</b></li> <li>• <b>Billingham's Blooming Best Amateur Gardening Competition 2023</b></li> </ul>  | Deputy Town Clerk   | To relaunch the competition   |  |
|  |   | Deputy Town Clerk   | To relaunch the competition   |  |