

**Town Clerk & RFO: Miss Dee Smith**  
**Chairman: Councillor Clare Gamble**  
**Tel/Fax: 01642 551171**  
**Email: [info@billinghamtowncouncil.co.uk](mailto:info@billinghamtowncouncil.co.uk)**  
**[www.billinghamtowncouncil.co.uk](http://www.billinghamtowncouncil.co.uk)**

**Billingham Library & Customer**  
**Service Centre**  
**Billingham**  
**TS23 2LN**

## **COMMUNITY WELLBEING COMMITTEE**

### **TO BE HELD ON**

**THURSDAY 19<sup>th</sup> JANUARY 2023 AT 12.00PM. THIS MEETING WILL BE HELD AT BILLINGHAM LIBRARY AND CUSTOMER SERVICE CENTRE, BILLINGHAM, TS23 2LN.**

### **AGENDA**

**1. CHAIRMAN'S ANNOUNCEMENTS**

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

**4. PUBLIC PARTICIPATION**

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

**5. MINUTES OF COMMUNITY WELLBEING COMMITTEE MEETING HELD ON  
21<sup>st</sup> JULY 2022**

To approve the above draft minutes as a true and accurate record. **(See appendix A)**

**6. REVIEW OF ACTION PLAN**

To receive an update on initiatives identified in the action plan. **(See appendix B).**

**7. PANTRY IN THE PARK**

The Business Support Manager will give a verbal update on the day.

**8. SOUP & SANDWICH PROJECT**

The Business Support Manager will give a verbal update on the day.

**9. WARM SPACE DIRECTORY – STOCKTON ON TEES BOROUGH COUNCIL**

The Chair of the Committee will give a verbal overview on the day.

**10. HOLIDAYS ARE FUN (HAF) & HOLIDAY ENRICHMENT FUND PROGRAMMES**

The Deputy Town Clerk will give a verbal update on the day.

**11. SUNDAY LUNCH SERVICE**

The Business Support Manager will give a verbal update on the day.

**Miss Vicky Lloyd**

**Deputy Town Clerk to Billingham Town Council**

**12<sup>th</sup> January 2023**

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## **Billingham Town Council**

### **DRAFT Minutes of the Community Wellbeing Committee Meeting held on Thursday 21<sup>st</sup> July 2022 at 12.30 p.m. Billingham Library & Customer Service Centre**

**Present Councillors:** Ann McCoy (Chairman)  
Helen Atkinson (Vice Chairman)  
Clare Gamble  
Jim Scollen  
Maria Lacey

**Official:** Mrs Kate Minza, Administration Officer  
Ms Tracy Reece, Activities Coordinator

**Also in attendance:** Councillor Gina McCall, Jo Radley (Billingham Team Parish) and Clare Branson (Catalyst)

**Apologies:** None

#### **124/22 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed all present.

To send a thank you to Ian Bartlett (Citizens Advice Bureau) for attending the last meeting and providing information, and to invite him to a future meeting.

#### **125/22 DECLARATION OF INTEREST**

None on this occasion.

#### **126/22 PUBLIC PARTICIPATION TIME**

There were no questions or members of the public on this occasion.



**127/22 MINUTES OF COMMUNITY WELLBEING COMMITTEE MEETING HELD ON 26<sup>th</sup> MAY 2022**

Members were asked to approve the above minutes.

**RESOLVED**

That the minutes of the above meeting held on 26<sup>th</sup> May 2022, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

**128/22 COMMUNITY PANTRY – Billingham Team Parish**

Members considered setting up a Community Pantry to run from the Ray McCall Room in the Annexe, working in partnership with Billingham Team Parish and Catalyst. Also, to deliver batch cooking, slow cooking and pickling and preserving workshops.

At this point on the agenda Standing Orders were suspended to allow a presentation on Community Pantries from Clare Branson at Catalyst and Jo Radley from Billingham Team Parish.

**RESOLVED**

- a. To allocate £5000 from the Health & Wellbeing earmarked reserve budget to fund the Community Pantry, workshops, signage, and marketing, delegated to the Town Clerk and Activities Coordinator in consultation with Councillors McCoy and Gamble.
- b. To look at a storage facility in the Community Garden.

**129/22 BRIGHT MINDS BIG FUTURES**

This will be referred to a future meeting of this committee.

**RESOLVED**

Information duly noted.

## **130/22 REVIEW OF ACTION PLAN**

Members reviewed the current action plan.

- To continue advertising the gardening and photography competitions on Facebook;
- An update was given on the Games Club taking place in the Ray McCall Room:
- To distribute Soup & Sandwich vouchers to more local organisations;
- To consider more events, projects, and activities, including a buddying scheme at Christmas, to help tackle loneliness and inclusion.

### **RESOLVED**

Information duly noted.

## **131/22 SOUP & SANDWICH PROJECT**

Councillor Atkinson gave an update on the Soup & Sandwich project currently running from the Café in the Park.

Billingham Team Parish are to donate £100 towards the project for 25 meals.

### **RESOLVED**

- a. Information duly noted and the project to be reviewed later in the year.
- b. To distribute the vouchers to local organisations including Port Clarence.
- c. To approve £1500 from the Health & Wellbeing earmarked reserve for a blast chiller, for all the projects running in the Annexe.

## **132/22 HOLIDAYS ARE FUN (HAF) SUMMER AND CHRISTMAS PROGRAMME**

In the absence of the Deputy Clerk, Councillor Gamble advised members that the summer programme begins on Monday 25<sup>th</sup> July. The first two weeks of the programme are full.

### **RESOLVED**

Information duly noted.

**133/22 YOUTH INVESTMENT FUND**

The Chairman advised there was no further update on this.

**RESOLVED**

To remove from the agenda.

**134/22 SUNDAY LUNCH SERVICE**

The Activities Coordinator advised members that the service is running really well with approximately 120 meals were being delivered every Sunday. At this time, there is capacity for more meals.

There is currently a struggle with delivery drivers available and expect this to get worse throughout the summer holidays. An advertisement has been placed in the current edition of the newsletter due to go out soon.

**RESOLVED**

Information duly noted.

**The meeting concluded at 1.40 pm with Councillors Atkinson, Gamble, Lacey, McCoy and Scollen present.**

**Signed..... Date .....**  
**Chairman of Community Wellbeing Committee**



Appendix B Billingham Town Council Community Wellbeing Committee action plan 2023

Objective	Actions	Who will do it	By when	How will actions be monitored
General Health & Wellbeing	<ul style="list-style-type: none"> <li>Community Pantry</li> </ul>	Community Wellbeing Committee Business Support Manager working in partnership with Stockton on Tees Food Power Network	Pantry In the Park opened 3 <sup>rd</sup> October 2022. Open Mondays 11.00 am-2.00 pm. The facility is run from the Annexe, John Whitehead Park. Ten grocery items for £2 and three toiletry items for £1. Other items sold at a discount price.	Monthly updates given at Community Wellbeing Committee meetings.
	<ul style="list-style-type: none"> <li>Tackling loneliness/social inclusion</li> </ul>	Community Wellbeing Committee		
	<ul style="list-style-type: none"> <li>Free advice events for residents offering independent and confidential advice relating to money, welfare, benefits, fuel, energy, community protection, employment &amp; training, volunteering &amp; Thirteen. Pop up information events.</li> </ul>	Working in partnership with Stockton Borough Council and external agencies.	Billingham Town Council Facebook page updated daily with advice & information from external agencies.	
	<ul style="list-style-type: none"> <li>Soup &amp; Sandwich initiative to tackle social isolation, food insecurity, financial exclusion, and mental health issues.</li> </ul>	Community Wellbeing Committee Business Support Manager working in partnership with agencies i.e., Foodbank, Social Prescribing Link Workers & Health Centres.	Initiative delivered from Café in the Park Mondays all day on production of a voucher.	