



Town Clerk & RFO: Miss Dee Smith
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Billingham Library & Customer
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Billingham
TS23 2LN

TO: All members of the Café Management Sub Committee

You are summoned to attend the next meeting of the Cafe Management Sub Committee to be held on Tuesday 17th January 2023 at 5.30pm in Meeting Room C, Billingham Library & Customer Service Centre.

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

5. PREVIOUS MEETING MINUTES

Members are asked to approve the draft minutes from the meeting held on 13th December 2022 (See appendix A – draft minutes).

6. CAFÉ UPDATE

A verbal update will be given at the meeting.

7. OFFERS/PROMOTIONS

Members are asked to consider any offers/promotions for over the winter period.

Miss Dee Smith
Town Clerk/RFO to Billingham Town Council
12th January 2023

PLEASE BE ADVISED: Filming, Photographing or Audio Recording of the Town Council meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing or recording the meeting.