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**Billingham Library & Customer  
Service Centre**  
**Billingham**  
**TS23 2LN**

**PLANNING & SERVICES COMMITTEE  
TO BE HELD ON**

**TUESDAY 8<sup>th</sup> NOVEMBER 2022 AT 6.30 PM**

**THIS MEETING WILL BE AT BILLINGHAM LIBRARY AND CUSTOMER  
SERVICE CENTRE, MEETING ROOM C, BILLINGHAM, TS23 2LN**

**AGENDA**

**1. CHAIRMAN'S ANNOUNCEMENTS**

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

#### **4. PUBLIC PARTICIPATION**

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

#### **5. MINUTES OF PLANNING & SERVICES COMMITTEE MEETING HELD ON 11<sup>th</sup> OCTOBER 2022**

To approve the above draft minutes as a true and accurate record. **(See Appendix A)**

#### **6. TOWN & COUNTRY PLANNING ACT 1990**

- (i) Members are asked to consider the attached planning applications received from Stockton on Tees Borough Council. **(See Appendix B)**

#### **7. CAFÉ UPDATE**

The Deputy Town Clerk will give a verbal update on the night.

#### **8. EVENTS UPDATE**

The Deputy Town Clerk will give a verbal update on the night.

#### **9. NEWSLETTER UPDATE**

The Deputy Town Clerk will give a verbal update on the night.

#### **10. TREE PLANTING IN MEMORY OF HER MAJESTY QUEEN ELIZABETH 11**

Members are asked to consider the planting and location of a memorial tree, which in time, may become known as "The Queens Tree."

#### **11. THE FAMILY SCULPTURE OUTSIDE BILLINGHAM LIBRARY & CUSTOMER SERVICE CENTRE**

The Chairman of the Committee will give a verbal update on the night.

**12. FLAGPOLE**

The Chairman of the Committee will give a verbal update on the night.

**13. ROADWORKS REPORT**

There are no items to consider on this occasion.

**14. LICENSING APPLICATIONS**

There are no licence applications to consider on this occasion.

**Miss Vicky Lloyd**

**Deputy Town Clerk to Billingham Town Council**

**1<sup>st</sup> November 2022**

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## **Billingham Town Council**

### **DRAFT Minutes of the Planning & Services Committee Meeting Tuesday 11<sup>th</sup> October 2022 at 6.30 p.m. Held at Billingham Library & Customer Service Centre**

**Present Councillors:** Michelle Bendelow (Chair of Committee)  
Gina McCall  
Alexander Peebles (Vice Chair of Committee)  
Jim Scollen  
Jennifer Shotton (arrived at the meeting 6.35pm)

**Official:** Miss Vicky Lloyd – Deputy Town Clerk

**Apologies:** Clare Gamble (Personal)  
Maria Lacey (Personal)

One member of public was also in attendance.

#### **135/22 CHAIRMANS ANNOUNCEMENTS**

- Housekeeping

#### **136/22 DECLARATION OF INTEREST**

There were no declarations of interest on this occasion.

#### **137/22 PUBLIC PARTICIPATION**

A member of the public raised concern in respect of trees that had been cut down to the root at Castleton Drive and enquired if Stockton on Tees Borough Council has a tree management procedure.



**138/22 MINUTES OF PLANNING & SERVICES COMMITTEE MEETING HELD ON  
12<sup>th</sup> JULY 2022**

Members were asked to approve the above draft minutes.

**RESOLVED**

- (i) That the minutes of the above meeting held on 12<sup>th</sup> July 2022, a copy of which had been previously circulated to each member, be approved, and signed as a correct record by the Chairman.

**139/22 TOWN & COUNTRY PLANNING ACT 1990**

- (i) Members were asked to consider planning applications received for the month of September 2022.

**RESOLVED**

- (i) Information duly noted. No comments to be submitted.

**140/22 CAFÉ UPDATE**

The Deputy Town Clerk advised members that the café is now open Monday to Saturday, 10am to 3pm and will continue with these hours throughout winter.

**RESOLVED**

- (i) Information duly noted.

**141/22 EVENTS UPDATE**

The Deputy Town Clerk advised Members that plans are underway for the Remembrance Sunday Parade on 13<sup>th</sup> November working in partnership with the Billingham Branch of the Royal British Legion.

The Town Council is holding its annual Christmas event in Billingham Town Centre on 26<sup>th</sup> November and an event at St Aidan's Church Hall on 3<sup>rd</sup> December 2022.

**RESOLVED**

- (i) Information duly noted.

## **142/22 NEWSLETTER**

The Deputy Town Clerk advised members that the next issue of the newsletter will be Autumn/Winter.

Content on the Town Council has been uploaded onto the new website in accordance with the transparency code for smaller authorities. The site will undergo a compliance test this week and is anticipated to go live on 17<sup>th</sup> October 2022.

### **RESOLVED**

- (i) Information duly noted.

## **143/22 FLAGPOLE**

Cllr Peebles advised members that it is very difficult to raise and lower the flag on the flagpole outside the library due to the mechanism at the top of the pole. Members requested that the Deputy Town Clerk contact the supplier to look into this. Members discussed ideas for landscaping around the flagpole.

### **RESOLVED**

- (i) Information duly noted.

## **144/22 ROADWORKS REPORT**

There were no items to consider on this occasion.

### **RESOLVED**

- (i) Information duly noted.

## **145/22 LICENSING APPLICATIONS**

There were no licensing applications to consider on this occasion.

### **RESOLVED**

- (i) Information duly noted.

The meeting concluded at 6.50 p.m. with Councillors Bendelow, McCall, Peebles  
Scollen & Shotton present.

Signed..... Date .....  
Chairman of Planning & Services Committee

DRAFT



**Appendix B**  
**Planning applications received from Stockton on Tees Borough Council for the month October 2022**

<b>22/1990/FUL</b>	<b>04.10.2022</b>	<b>Joe Port</b>	<b>Delegated</b>	<b>Billingham South</b>
<b>Location</b>	11 West Avenue Billingham Stockton-on-Tees TS23 1DA			
<b>Proposal</b>	Erection of a part two storey, part single storey extension to rear and side. Erection of detached garage within rear garden area and creation of new access to Middle Avenue with 1.8m gate/wall (demolition of existing garage)			
<b>Applicant</b>	Mr James Kemp			
<b>Agent</b>				

<b>22/2014/REM</b>	<b>05.10.2022</b>	<b>Elaine Atkinson</b>	<b>Delegated</b>	<b>Billingham South</b>
<b>Location</b>	Land North Of Belasis Avenue, South Of Central Avenue And East Of Cowpen Lane, Billingham			
<b>Proposal</b>	Reserved matters application for the appearance, landscaping, layout and scale for the erection of buildings for office, research and development, manufacturing and storage (Use classes B1, B2 and B8) with associated boundary enclosure and the closure of part of Belasis Avenue.			
<b>Applicant</b>	FUJIFILM Diosynth Biotechnologies UK Ltd			
<b>Agent</b>	Lichfields			

<b>22/2037/FUL</b>	<b>21.09.2022</b>	<b>Andrew Wood</b>	<b>Delegated</b>	<b>Billingham North</b>
<b>Location</b>	10 Wingate Avenue Billingham TS23 3PP			
<b>Proposal</b>	Erection of orangery to rear			
<b>Applicant</b>	Mr Harland			
<b>Agent</b>	Almark Limited			

<b>22/2087/FUL</b>	<b>29.09.2022</b>	<b>Andrew Wood</b>	<b>Delegated</b>	<b>Billingham Central</b>
<b>Location</b>	61 Braemar Road Billingham Stockton-on-Tees TS23 2AH			
<b>Proposal</b>	Erection of a single storey rear extension.			
<b>Applicant</b>	Mr Jonathan Matthews			
<b>Agent</b>	Architectural Building Consultants			



<b>22/2130/CPL</b>	<b>05.10.2022</b>	<b>Andrew Wood</b>	<b>Delegated</b>	<b>Billingham West</b>
<b>Location</b>	38 Carlton Avenue Billingham TS22 5HU			
<b>Proposal</b>	Certificate of lawfulness for proposed conservatory to rear. Demolition of existing conservatory and part demolition of existing extension garage			
<b>Applicant</b>	Mrs Sarah Mollitt			
<b>Agent</b>	M D Griffiths BSc (Hons) MRICS			

<b>22/2155/TNOT</b>	<b>07.10.2022</b>	<b>Jade Harbottle</b>	<b>Delegated</b>	<b>Billingham East</b>
<b>Location</b>	Communication Station Macklin Avenue Cowpen Lane Industrial Estate Billingham TS23 4BY			
<b>Proposal</b>	Notice under regulations 5 of electronic communications code regulations to remove 2no existing stacked cabinets and replace with 1no new cabinet and associated ancillary works thereto.			
<b>Applicant</b>	Avison Young			
<b>Agent</b>				

<b>22/2175/ADV</b>	<b>13.10.2022</b>	<b>Jade Harbottle</b>	<b>Delegated</b>	<b>Billingham South</b>
<b>Location</b>	North East Truck And Van Limited Cowpen Bewley Road Billingham Stockton-on-Tees TS23 4EX			
<b>Proposal</b>	Advertisement consent for 1no internally illuminated fascia sign and 1no internally illuminated totem sign			
<b>Applicant</b>	North East Truck And Van			
<b>Agent</b>	Tara Signs Ltd			

<b>22/2196/SOR</b>	<b>30.09.2022</b>	<b>Elaine Atkinson</b>	<b>Delegated</b>	<b>Billingham South</b>
<b>Location</b>	Land At Seal Sands			
<b>Proposal</b>	Scoping request for proposed waste to fuels project			
<b>Applicant</b>	Enzygo Ltd			
<b>Agent</b>				

<b>22/2218/FUL</b>	<b>21.10.2022</b>	<b>Jade Harbottle</b>	<b>Delegated</b>	<b>Billingham North</b>
<b>Location</b>	1 Oaksham Drive Billingham TS23 3RT			
<b>Proposal</b>	Erection of single storey extension to front			
<b>Applicant</b>	Mrs Margaret Everard			
<b>Agent</b>	ASP Services Ltd			

<b>21/2991/NMA</b>	<b>27.09.2022</b>	<b>Joe Port</b>	<b>Delegated</b>	<b>Billingham East</b>
<b>Location</b>	Bishopton Centre Marsh House Avenue Billingham TS23 3HB			
<b>Proposal</b>	Non material amendment to planning approval 21/2991/FUL - Erection of new 1.5 storey linked extension to two existing buildings to include external alterations to existing windows and doors of existing buildings. Construction of new Multi Use Games Area, service access area and associated landscaping.			
<b>Applicant</b>	Stockton Borough Council			
<b>Agent</b>	Howarth Litchfield Ltd			

Circulated to members: 1st November 2022

To be discussed at Planning & Services Committee Meeting: 8th November 2022

Comments on planning applications to be uploaded onto planning portal Stockton on Tees Borough Council: