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**Billingham Library & Customer  
Service Centre**  
**Billingham**  
**TS23 2LN**

**TO: All members of the [Planning & Services Committee](#)**

**You are summoned to attend the next meeting of the Planning & Services Committee to be held on Tuesday 11<sup>th</sup> October 2022 at 6.30pm.**

**This meeting will be held at Billingham Library and Customer Service Centre, Meeting Room C, Billingham, TS23 2LN.**

### **AGENDA**

**1. CHAIRMAN'S ANNOUNCEMENTS**

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

#### **4. PUBLIC PARTICIPATION**

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

#### **5. MINUTES OF PLANNING & SERVICES COMMITTEE MEETING HELD ON 12<sup>th</sup> JULY 2022**

To approve the above draft minutes as a true and accurate record. **(See Appendix A)**

#### **6. TOWN & COUNTRY PLANNING ACT 1990**

- (i) Members are asked to consider the attached planning applications received from Stockton on Tees Borough Council. **(See Appendix B)**

#### **7. CAFÉ UPDATE**

The Deputy Town Clerk will give a verbal update on the night.

#### **8. EVENTS UPDATE**

The Deputy Town Clerk will give a verbal update on the night.

#### **9. NEWSLETTER UPDATE**

The Deputy Town Clerk will give a verbal update on the night.

#### **10. FLAGPOLE**

The Chairman of the Committee will give a verbal update on the night.

#### **11. ROADWORKS REPORT**

There are no items to consider on this occasion.

## **12. LICENSING APPLICATIONS**

There are no licence applications to consider on this occasion.

**Miss Vicky Lloyd**

**Deputy Town Clerk to Billingham Town Council**

**4<sup>th</sup> October 2022**

**PLEASE BE ADVISED: Filming, Photographing or Audio Recording of the Town Council meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing, or recording the meeting.**

## **Billingham Town Council**

### **DRAFT Minutes of the Planning & Services Committee Meeting Tuesday 12<sup>th</sup> July 2022 at 6.30 p.m. Held at Billingham Library & Customer Service Centre**

**Present Councillors:** Michelle Bendelow (Chair of Committee)  
Clare Gamble  
Gina McCall  
Alexander Peebles (Vice Chair of Committee)  
Jim Scollen

**Official:** Miss Vicky Lloyd – Deputy Town Clerk

**Apologies:** Maria Lacey (Business)

#### **91/22 CHAIRMANS ANNOUNCEMENTS**

- Housekeeping

#### **92/22 DECLARATION OF INTEREST**

There were no declarations of interest on this occasion.

#### **93/22 PUBLIC PARTICIPATION**

There were no members of the public present and no questions received on this occasion.

**94/22 MINUTES OF PLANNING & SERVICES COMMITTEE MEETING HELD ON  
7<sup>th</sup> JUNE 2022**

Members were asked to approve the above draft minutes.

**RESOLVED**

- (i) That the minutes of the above meeting held on 7<sup>th</sup> June 2022, a copy of which had been previously circulated to each member, be approved, and signed as a correct record by the Chairman.

**95/22 TOWN & COUNTRY PLANNING ACT 1990**

- (i) Members were asked to consider planning applications received for the month of June 2022.
- (ii) Members were asked to consider any comments on the proposed upgrade to the existing telecommunications apparatus for Cellnex at Billingham Kingsway, Billingham, TS23 3RF.

**RESOLVED**

- (i) Information duly noted. No comments to be submitted.
- (ii) No comments to be submitted.

**96/22 CAFÉ UPDATE**

The Deputy Town Clerk advised members that last week due to unforeseen circumstances the café closed early on Thursday and Friday and did not open on Saturday. The café is entering a busy period due the upcoming summer half term holidays. Positive comments have been received that staff are friendly and welcoming.

**RESOLVED**

- (i) Information duly noted.



## **97/22 EVENTS UPDATE**

The Town Council is working in partnership with Billingham Legacy Foundation Supporters Group to progress plans for this year's Billingham Show in John Whitehead Park on the 10<sup>th</sup> & 11<sup>th</sup> of September 2022.

### **RESOLVED**

- (i) Information duly noted.

## **98/22 SOAP BOX DERBY**

Cllr Peebles advised members that a site visit has been undertaken to Cowpen Bewley Woodland Park. Consent to conduct an event on land owned by Stockton on Tees Borough Council is required. Junior classes will include under fifteen year olds and sixteen year olds upwards.

### **RESOLVED**

- (i) Information duly noted.

## **99/22 CLEVELAND POLICE COMMUNITIES SURVEY**

Members were asked to consider a response to the survey which enables people to tell the Police what they think about policing, their neighbourhoods, and their communities. In turn, this will help to set priorities for action at a local level; as well as helping to understand the issues that residents are most concerned about.

Committee would like to encourage all councillors or at least one councillor from each ward to complete the survey which is open until Sunday 17<sup>th</sup> July 2022.

Councillors Bendelow, Lacey and Scollen have completed the survey on an individual basis.

### **RESOLVED**

- (i) Information duly noted.
- (ii) Councillors to be emailed to encourage them to complete the survey.

#### **100/22 NEWSLETTER**

The Deputy Town Clerk advised members that articles have been written for the summer edition which include the Queens Platinum Jubilee event and upcoming Billingham Show.

#### **RESOLVED**

- (i) Information duly noted.

#### **101/22 FLAGPOLE**

Cllr Peebles advised members that throughout June to celebrate pride month the pride flag was flown on the flagpole outside Billingham Library & Customer Service Centre. Her Majesty the Queens Platinum Jubilee Union flag is currently being flown until the birthday of the Duchess of Cornwall on the 17<sup>th</sup> July.

#### **RESOLVED**

- (i) Information duly noted.

#### **102/22 ROADWORKS REPORT**

There were no items to consider on this occasion.

#### **RESOLVED**

- (i) Information duly noted.

#### **103/22 LICENSING APPLICATIONS**

There were no licensing applications to consider on this occasion.

#### **RESOLVED**

- (i) Information duly noted.

**The meeting concluded at 6.55 p.m. with Councillors Bendelow, Gamble, McCall, Peebles & Scollen present.**

**Signed..... Date .....**  
**Chairman of Planning & Services Committee**



**Appendix B**  
**Planning applications received from Stockton on Tees Borough Council for the month September 2022**

<b>22/1923/FUL</b>	<b>05.09.2022</b>	<b>Jade Harbottle</b>	<b>Delegated</b>	<b>Billingham North</b>
<b>Location</b>	2 Benton Close Billingham Stockton-on-Tees TS23 3XL			
<b>Proposal</b>	Application of render to part of dwelling.			
<b>Applicant</b>	Mr Justin Cole			
<b>Agent</b>	Robert Sunley BSc (Hons)			

<b>22/1949/FUL</b>	<b>06.09.2022</b>	<b>Andrew Wood</b>	<b>Delegated</b>	<b>Billingham West</b>
<b>Location</b>	104 Whitehouse Road Billingham Stockton-on-Tees TS22 5BG			
<b>Proposal</b>	Erection of single storey side extension, application of render existing dwelling and alterations to existing driveway.			
<b>Applicant</b>	Mr Cartwright			
<b>Agent</b>	Stainsby Design			

<b>22/1967/RET</b>	<b>14.09.2022</b>	<b>Andrew Wood</b>	<b>Delegated</b>	<b>Billingham West</b>
<b>Location</b>	9 Middleton Avenue Billingham Stockton-on-Tees TS22 5HL			
<b>Proposal</b>	Retrospective application for installation of canopy to front and ground floor window to side elevation and application of render to dwelling (garage conversion and flat roof to pitched roof of existing garage)			
<b>Applicant</b>	Mr & Mrs Preston			
<b>Agent</b>	Mr Patrick Conlin			

**Circulated to members: 4th October 2022**  
**To be discussed at Planning & Services Committee Meeting: 11th October 2022**  
**Comments on planning applications to be uploaded onto planning portal Stockton on Tees Borough Council:**