

## **Billingham Town Council**

### **Minutes of the Planning & Services Committee Meeting Tuesday 12<sup>th</sup> October 2021 at 6.30 p.m. Held at Billingham Library & Customer Service Centre**

**Present Councillors:** Clare Gamble  
Gina McCall  
Colin Pollard  
Royce Sandbach (Vice Chair of Committee)  
Jim Scollen  
Jennifer Shotton

**Official:** Vicky Lloyd, Deputy Town Clerk

**Apologies:** Michelle Bendelow (Personal)  
Ann McCoy (No apologies received)  
Sandy Peebles (No apologies received)

In the absence of Cllr Bendelow, the Chairman of the Committee, Cllr Sandbach assumed the chair.

A minute's silence was observed as a mark of respect for Cllr Sheila Smart who has sadly passed away.

#### **149/21 CHAIRMANS ANNOUNCEMENTS**

There were no Chairman's announcements on this occasion.

#### **150/21 DECLARATION OF INTEREST**

There were no declarations of interest on this occasion.

#### **151/21 PUBLIC PARTICIPATION**

There were no members of the public and no questions received on this occasion.

**152/21 MINUTES OF PLANNING & SERVICES COMMITTEE MEETING HELD ON  
14<sup>th</sup> SEPTEMBER 2021**

Members were asked to approve the draft minutes of the meeting held on 14<sup>th</sup> September 2021.

**RESOLVED**

- (i) That the minutes of 14<sup>th</sup> September 2021, a copy of which has been previously circulated to each member, be approved, and signed as a correct record by the Chairman.

**153/21 TOWN & COUNTRY PLANNING ACT 1990**

- (i) Members were asked to consider planning applications received for the month of September 2021.
- (ii) Members were asked to consider any comments on the proposed upgrade to existing radio base station installation at CTIL 11268422, Billingham Central, Wolviston Road, at roundabout with Roseberry Road, Billingham, TS22 5ER.

**RESOLVED**

Information duly noted. No comments to be submitted.

**154/21 CAFÉ UPDATE**

The Deputy Town Clerk advised Members that the café winter opening hours are Monday to Friday 10am until 3pm.

Throughout December the café will offer be offering on set days a two course Christmas dinner (main and dessert) and Christmas afternoon tea.

**RESOLVED**

Information duly noted.

#### **155/21 NEWSLETTER – WINTER EDITION UPDATE**

The Deputy Town Clerk advised Members that following the Communications Sub Committee meeting on 5<sup>th</sup> October articles have been submitted for the next edition of the newsletter and circulated for proof reading.

#### **RESOLVED**

Information duly noted.

#### **156/21 STOCKTON ON TEES BOROUGH PLAYING PITCH AND OUTDOOR SPORTS STRATEGY – TOWN & PARISH SURVEY**

Members were asked to consider a response to the survey. Members answered the survey questions.

#### **RESOLVED**

Information duly noted. Response to the survey to be submitted to Stockton on Tees Borough Council.

#### **157/21 ROADWORKS REPORT**

There were no items to consider on this occasion.

#### **RESOLVED**

Information duly noted.

#### **158/21 FLAGPOLE**

The Deputy Town Clerk Informed Members that the mechanism for raising and lowering the flag on the flagpole outside Billingham Library & Customer Service Centre is malfunctioning. A replacement part has been sourced and fitted.

#### **RESOLVED**

Information duly noted.

**159/21 LICENSING APPLICATIONS**

There were no licensing applications to consider on this occasion.

**RESOLVED**

Information duly noted.

**The meeting concluded at 7.00 p.m. with Councillors Gamble, McCall, Pollard, Sandbach, Scollen & Shotton present.**

Signed  Date 9.11.21.  
Chairman of Planning & Services Committee