

BILLINGHAM TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
THURSDAY 29TH JULY 2021 AT 6.30PM
HELD AT LOW GRANGE COMMUNITY CENTRE, BILLINGHAM

Present: Councillors Gamble
 Atkinson
 Leckonby
 McCoy
 Peebles
 Pollard
 Sandbach
 Scollen
 Stoker

Apologies: Councillor Bentley (No apologies received)
 Councillor Bendelow (Personal)
 Councillor McCall (Personal)
 Councillor Shotton (No apologies received)
 Councillor Smart (Personal)

Officials: Miss Dee Smith - Town Clerk/RFO

 One member of the public was also present (Jayne Wallace).

63/21 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced the following:

- Housekeeping

64/21 DECLARATIONS OF INTEREST

Councillor Scollen declared a personal interest in agenda item
Billingham Carnival – member of the Billingham Legacy Foundation
Supporters Group (BLG-SG).

Councillor Leckonby declared a personal interest in agenda item
Billingham Carnival - member of the Billingham Legacy Fund (BLF) and
BLF-SG.

Councillor McCoy declared a personal interest in agenda item
Billingham Carnival – member of the BLF-SG.

65/21

COOPTION FOR VACANCY OF COUNCILLOR IN BILLINGHAM NORTH WARD

Two applications were received (Jayne Wallace and Mark Bellerby) and candidates were allocated five minutes to present to members why they felt they would make a good representative of our Town and to answer member questions.

A vote then took place.

RESOLVED

It was unanimously approved to co-opt Jayne Wallace to the vacancy of Councillor in Billingham North Ward. The Declaration of Office was duly signed.

66/21

PUBLIC PARTICIPATION TIME

There were no public present or any public questions on this occasion.

67/21

MINUTES OF PREVIOUS MEETINGS

Members were asked to approve the draft minutes from the Full Council meeting held on 24th June 2021 as a true and accurate record.

RESOLVED

That the above minutes, a copy which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

68/21

FINANCIAL MATTERS

- (i) Members were asked to approve the payments lists for March, April and May 2021 for the main account.
- (ii) Members were asked to approve the payments lists for March, April and May 2021 for the cafe account.
- (iii) Members were asked to approve the staffing costs for March, April and May 2021.
- (iv) Members were provided with an income received report for March, April and May 2021 for both the café and main accounts.
- (v) Members were provided for information with the bank reconciliations for the main and café accounts up to 31st May 2021.

- (vi) Members were asked to approve spend of £350 for a PRS/PPL licence for the café and our events. The Town Clerk gave an update on the night.

RESOLVED

- (a) Members unanimously noted and approved the above.
(b) Members agreed the spend of £350 for a PRS/PPL licence for the café and events.

69/21 INCOME & EXPENDITURE REPORT

Members were provided with an Income & Expenditure report up to 31st May 2021.

RESOLVED

Members noted and approved the above report.

70/21 DRAFT HEALTH & SAFETY (COVID -19) POLICY

Members were asked to consider the above draft policy.

RESOLVED

Members approved the above policy.

71/21 BILLINGHAM CARNIVAL

Members were advised that Councillors Gamble and Bendelow will represent the Town Council on the Carnival committee.

The Town Clerk advised members that due to concerns regarding Covid, a decision has been taken that the Carnival will not go ahead this year. Preparations are already being made for the event in 2022.

RESOLVED

Information duly noted.

72/21 DEMENTIA FRIENDLY

Members were asked to consider becoming Dementia Friends and the Café in the Park becoming a Dementia Friendly Café.

RESOLVED

Members agreed to becoming Dementia Friends and the Café becoming dementia friendly.

73/21

CAFÉ IN THE PARK

Members received the Café in the Park report.

Members were advised that the total cost for the works following the flood damage last year in the Café is £6113.00 plus VAT. This was significantly more than originally quoted due to the electrical work not included in the quote and also the ceiling has to be reboarded as the plaster would not stick to it.

RESOLVED

- (a) Information duly noted.
- (b) To approve the spend of £6113.00 plus VAT, to be taken from General Reserves.

74/21

HAF & ENRICHMENT PROGRAMMES

The Chairman advised that the HAF summer programme has now commenced. The Town Council's Sports in the Park will start on 2nd August, running for four weeks.

RESOLVED

Information duly noted.

75/21

SUNDAY LUNCH SERVICE

Members received the Sunday Lunch Service report.

RESOLVED

Information duly noted.

The meeting concluded at 7.15pm with Cllrs Gamble, Atkinson, Leckonby, McCoy, Peebles, Pollard, Sandbach, Scollen, Stoker and Wallace present.



28/9/21