

BILLINGHAM TOWN COUNCIL
Minutes of the Finance & General Purposes Committee Meeting
held on Tuesday 19th October 2021 at 6.30 p.m.
in Meeting Room C, Billingham Library & Customer Service Centre

Present: Councillor Jim Scollen (Chairman)
 H Atkinson
 Clare Gamble
 Colin Leckonby
 Gina McCall
 Sandy Peebles
 Colin Pollard
 Jennifer Shotton

Official: Miss Dee Smith, Town Clerk & RFO
 Miss Rachael Butterworth, Administration Officer
 Mrs Kate Minza, Administration Officer

Apologies: None received.

A minute's silence was observed as a mark of respect for Councillor Sheila Smart, who has sadly passed away.

160/21 CHAIRMAN'S ANNOUNCEMENT

- Housekeeping;
- Introductions;
- The Town Clerk gave an update on the vacancy for Billingham South. Nominations will be invited for co-option at the next Full Council meeting in November.

161/21 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

162/21 PUBLIC PARTICIPATION TIME

There were no public present or questions raised on this occasion.

Signed.....

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Chairman to Billingham Town Council

Date

163/21

**MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON
21ST SEPTEMBER 2021**

Members were asked to approve the above minutes.

RESOLVED

- (a) That the minutes of the above meeting held on 21st September 2021, a copy which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

164/21

PAYMENTS & RECEIPTS

- (i) Members were asked to approve the lists of payments to creditors for June, July, August and September 2021 for the main account.
(ii) There were no payments lists for the café account on this occasion.
(iii) Members were asked to approve the staffing costs for June, July, August and September 2021.
(vi) There was no bank reconciliations on this occasion.

The Town Clerk advised members that due to broadband issues in the Town Council office, she was unable to bring some reports to the meeting.

RESOLVED

- (a) The main account payments lists and the staffing costs were approved.
(b) The café account payment lists and bank reconciliations will be brought to the next meeting of this committee in November.

165/21

INCOME & EXPENDITURE REPORT

There was no income and expenditure report on this occasion.

RESOLVED

To bring an updated income and expenditure report to the next meeting of this committee in November.

166/21

SIGNATORIES

Members were asked to consider an additional signatory for the main and café accounts.

RESOLVED

Councillor Leckonby to be added as a signatory.

Signed.....

Chairman to Billingham Town Council

Date

167/21

SECURITY AT THE ANNEX

The Town Clerk advised members of the current antisocial behaviour happening at John Whitehead Park and around the Café and Annexe.

Members were asked to approve the spend of £300 from General Reserves for additional security measures around the Annexe and Community Garden.

RESOLVED

Members approved the spend of £300 from General Reserves.

168/21

HEATING AT THE CAFÉ IN THE PARK

The Town Clerk advised members that since the flood last year, there has been no heating in the café. Some of the heaters had already broken and some were damaged in the flood.

Various options have been explored. Stockton Borough Council attended the site and advised that the best option would be to upgrade the current gas boiler in the annexe and run the pipework through to the café and install new radiators. This would be at a cost of approximately £8500 plus a design fee of 15%.

The Town Clerk expressed concerns over this cost and that the Town Council had already paid over £7000 to replace the ceiling after the flood, as Stockton Borough Council were not insured for water damage but we were not aware of this.

RESOLVED

To write to Stockton Borough Council with our concerns and request that, as it is their building and they are the landlord, they pay for the heating installation.

169/21

SPONSORSHIP

Members were asked to consider a sponsorship application form Billingham Town Football Club Under 15s Girls.

RESOLVED

To confirm how the Town Council will be advertised and approve sponsorship of £1000.

The meeting concluded at 7.20 pm with Councillors Scollen, Aktinson, Gamble, Leckonby, McCall, Peebles, Pollard and Shotton present.

Signed.....
Chairman to Billingham Town Council

Date

16.11.2021