

BILLINGHAM TOWN COUNCIL
Draft Minutes of the Communications Sub Committee Meeting
held on Tuesday 7th September 2021 at 11.00 am
In Meeting Room C, Billingham Library

Present: Councillor Clare Gamble
Ann McCoy
Jim Scollen

Official: Miss Dee Smith, Town Clerk & RFO
Mr Andrew Hamilton, Business Support Manager

Apologies: Cllr Colin Pollard – Personal
Cllr Gina McCall - Personal

In the absence of the Chairman and Vice-Chairman, Cllr Gamble assumed the Chair.

78/21 CHAIRMAN'S ANNOUNCEMENT

There were no announcements on this occasion.

79/21 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

80/21 PUBLIC PARTICIPATION TIME

There were no public present or any questions on this occasion.

81/21 PREVIOUS MEETING MINUTES

Members were asked to approve the draft minutes of the meeting held on 6th July 2021.

Signed.....
.....
Chairman to Billingham Town Council

Date

RESOLVED

That the minutes of the above meeting, a copy which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman

82/21 NEWSLETTER – SUMMER EDITION

Members were asked to consider articles submitted for the next edition of the newsletter.

The Town Clerk recommended that, due to the newsletter still not ready for production, that delivery is postponed until October 2021 so that information can be included regarding the Christmas events.

RESOLVED

All articles received submitted for proofreading.

The next edition of the newsletter to be delivered October 2021.

83/21 WEBSITE/SOCIAL MEDIA

The Town Clerk advised members that at the moment advertising is carried out through the Town Council website, Facebook and by displaying notices on the noticeboard in John Whitehead Park and in the Library.

RESOLVED

- (i) Members recommended that a new website be part of the 21-22 budget setting process.

84/21 NOTICEBOARDS

The Town Clerk advised members that this work was still ongoing and an update will be brought to the next meeting of this sub-committee in October.

The meeting concluded at 11.55 pm with Councillors Gamble, McCoy and Scollen present.

Signed.....

Date

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Chairman to Billingham Town Council