

BILLINGHAM TOWN COUNCIL
Minutes of the Café Management Sub Committee Meeting
held on Tuesday 2nd November 2021 at 1pm.
In Meeting Room C, Billingham Library

Present: Councillors Clare Gamble (Chairman)
Jim Scollen
Gina McCall

Official: Miss Dee Smith, Town Clerk & RFO

Apologies: Councillor Michelle Bendelow (Personal)
Councillor Colin Leckonby (Personal)

One member of the public was also in attendance.

184/21 CHAIRMAN'S ANNOUNCEMENT

There were no announcements on this occasion.

185/21 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

186/21 PUBLIC PARTICIPATION TIME

There were no public present or any questions on this occasion.

187/21 PREVIOUS MEETING MINUTES

Members were asked to approve the draft minutes from the meeting held on 5th October 2021.

RESOLVED

That the minutes of the above meeting, a copy which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman

Signed..... *M. Scollen* *G. McCall*

.....
Chairman to Billingham Town Council

Date

188/21

CAFÉ UPDATE

The Town Clerk gave members a verbal update on the café performance. Winter menu options were discussed and also that the café is now closed on a weekend throughout winter.

Members were also advised that a member of the café staff has left. There are no plans to replace this member until Spring 2022.

A discussion took place regarding enrichment activities in December.

RESOLVED

Information duly noted.

Two course Christmas dinners will be offered throughout December at a cost of £11.95. Any overspend on the cost of the dinners will come out of the Social Isolation Earmarked Reserve budget.

It was also agreed that the Chairman's Chatty Christmas two course dinner would be held each Monday in December at a cost of £9.95 per meal. Any overspend on the cost of the dinners will come out of the Social Isolation Earmarked Reserve budget.

Afternoon Tea with Santa will take place on 18th December for up to 30 children. This will be funded from the Holiday Enrichment Earmarked Reserve budget.

189/21

CAFÉ PROFIT & LOSS REPORT

The Town Clerk presented the café profit and loss report up to 30th September 2021. The increase in staffing costs compared to the budget was highlighted due to staff turnover and training of a completely new staffing team.

RESOLVED

Information duly noted.

190/21

COMMUNITY KITCHEN/ANNEXE UPDATE

The Chairman advised members that after the recent Environmental Health inspection, the Community Kitchen has received five stars.

RESOLVED

Information duly noted.

Signed.....*Mr. D. McCafferty*..... 1.12.21

Date

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Chairman to Billingham Town Council

The meeting concluded at 2.20 pm with Councillors Gamble, McCall and Scollen present.

Signed.....*R115 or McCall*.....*15-21*
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Chairman to Billingham Town Council

Date