

BILLINGHAM TOWN COUNCIL
Minutes of the Café Management Sub Committee Meeting
held on Tuesday 17th May 2022 at 5.30 pm.
In Meeting Room C, Billingham Library

Present: Councillors: Clare Gamble
Helen Atkinson
Colin Leckonby
Ann McCoy
Sandy Peebles
Jim Scollen

Official: Miss Dee Smith, Town Clerk & RFO

Apologies: None

The meeting commenced at 5.35pm.

25/22 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made.

26/22 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

27/22 PUBLIC PARTICIPATION TIME

There were no public present or any questions on this occasion.

28/22 PREVIOUS MEETING MINUTES

Members were asked to approve the draft minutes from the meeting held on 5th April 2022.

RESOLVED

Signed.....

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Chairman to Billingham Town Council

Date

That the minutes of the above meeting, a copy which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

29/22 CAFÉ UPDATE

The Town Clerk gave members a verbal update on the café performance. The café is still open Monday to Friday, 10am to 3pm. Interviews will be taking place in the next couple of weeks for two new café staff members to fill the current vacancies.

RESOLVED

- a. Information duly noted.
- b. To bring information on the Too Good To Go app to the next meeting.

30/22 SOUP & SANDWICH PROJECT

Councillor McCoy gave an update on the progress of the project and it will be discussed at the next Community Wellbeing meeting on 26th May 2022.

RESOLVED

- a. Information duly noted.
- b. The Community Wellbeing committee to consider a family card.
- c. To invite café staff members to the Community Wellbeing committee meeting to discuss how the project will work in the café.

31/22 JUST EAT

Members considered the delivery scheme from Just Eat. The Town Clerk advised members that we do not have a delivery driver and Just Eat's driver will only deliver within a 1.5 mile radius.

RESOLVED

At this time, to not go ahead with Just Eat.

32/22 HM THE QUEENS PLATINUM JUBILEE

Members considered café operating procedures for the above event on 2nd June 2022.

RESOLVED

- a. The café will open 3pm to 9pm.
- b. A conveyor system will be in place, with customers entering through the dog entrance and exiting through the main entrance.

Signed.....

Date

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Chairman to Billingham Town Council

- c. There will be no seating in the café, outside tables will be provided.
- d. The café will be closed on Friday 3rd June.

The meeting concluded at 6.23 pm with Councillors Atkinson, Gamble, Leckonby, Peebles and Scollen present.

Signed.....

Chairman to Billingham Town Council

14/6/22

Date