

Town Clerk & RFO: Miss Dee Smith
Chairman: Councillor Clare Gamble
Tel/Fax: 01642 551171
Email: info@billinghamtowncouncil.co.uk
www.billinghamtowncouncil.co.uk

**Billingham Library & Customer
Service Centre**
Billingham
TS23 2LN

CAFE MANAGEMENT SUB COMMITTEE MEETING

**TO BE HELD ON
TUESDAY 19th JULY 2022 AT 5.30PM
IN MEETING ROOM C, BILLINGHAM LIBRARY & CUSTOMER
SERVICE CENTRE**

AGENDA.

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

5. PREVIOUS MEETING MINUTES

Members are asked to approve the draft minutes from the meeting held on 14th June 2022 (See appendix A – draft minutes).

6. CAFÉ UPDATE

The Clerk will give a verbal update at the meeting.

7. SOUP & SANDWICH PROJECT

Councillor Atkinson will give a verbal update will be given in the meeting.

8. USE OF THE CAFE

The Clerk will give a verbal report will be given at the meeting.

9. OFFERS/PROMOTIONS

Members are asked to consider any offers/promotions for over the summer.

10. BILLINGHAM SHOW

The Town Clerk will give an update on the preparations involving the Café for this year's Billingham Show.

Miss Dee Smith
Town Clerk/RFO to Billingham Town Council
12th July 2022

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