

Town Clerk & RFO: Miss Dee Smith
Chairman: Councillor Clare Gamble
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Billingham Library & Customer
Service Centre
Billingham
TS23 2LN

FULL COUNCIL MEETING

TO BE HELD ON
TUESDAY 4TH MAY 2021 AT 6.30 PM

THIS MEETING WILL BE HELD REMOTELY VIA A ZOOM LINK USING
THE FOLLOWING LINK:

<https://us02web.zoom.us/j/85371463989?pwd=bVVFOXhVN2pGL0xEU1c0SHYwV1FGZz09>

Meeting ID: 853 7146 3989
Passcode: 773209

AGENDA

1. ELECTION OF CHAIRMAN FOR 2021/22

Councillor C Gamble will ask for nominations to elect the Chairman of the Town Council for 2021/22.

2. ELECTION OF VICE CHAIRMAN FOR 2021/22

The new Chairman will ask for nominations to elect the Vice Chairman of the Town Council for 2021/22.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. DECLARATIONS OF INTEREST

Members to inform the Chairman of any Declarations of Interest for matters set out within this agenda.

5. PUBLIC PARTICIPATION TIME

In accordance with Section 3 (f) of Billingham Town Council Standing Orders, members of the public present may address the Council at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

6. TERMS OF REFERENCE

- (i) Members are asked to approve the formation of the following two sub-committees, both to sit under the Planning & Services committee:
 - Café Management Sub Committee;
 - Communications Sub Committee.
- (ii) Members are asked to approve the Terms of Reference for the above sub-committees ([see appendix A](#)).

7. MEMBERSHIP OF COMMITTEES/SUB COMMITTEES

- (i) To elect a Chairman, Vice Chairman and the membership of the following committees/sub committees:

Finance & General Purposes

Chairman: To be appointed on the night
Vice Chairman: To be appointed on the night
Members: Cllr Helen Atkinson, Cllr Clare Gamble, Cllr Colin Leckonby, Cllr Gina McCall, Cllr Sandy Peebles, Cllr Colin Pollard, Cllr Jim Scollen & Cllr Sheila Smart & one vacancy.

Planning & Services

Chairman: To be appointed on the night
Vice Chairman: To be appointed on the night
Members: Cllr Michelle Bendelow, Cllr Clare Gamble, Cllr Gina McCall, Cllr Alexander Peebles, Cllr Colin Pollard, Cllr Royce Sandbach, Cllr Jim Scollen two vacancies.

Members are requested to appoint the Chairman and Vice Chairman of each committee in turn.

- (ii) **Café Management Sub Committee**

Chairman: To be appointed on the night
Vice Chairman: To be appointed on the night
Members: Cllr Michelle Bendelow, Cllr Clare Gamble, Cllr Colin Leckonby, Cllr Gina McCall & Cllr Jim Scollen.

Communications Sub Committee

Chairman: To be appointed on the night
Vice Chairman: To be appointed on the night
Members: Cllr Clare Gamble, Cllr G McCall, Cllr Ann McCoy, Cllr Colin Pollard, Cllr Jim Scollen.

Members are requested to appoint the Chairman and Vice Chairman of each sub committee in turn.

8. FINANCIAL SIGNATORIES

To approve three Councillors to sign cheques on behalf of the Town Council for both the Lloyds and NatWest accounts. The Town Clerk is also a signatory.

9. REPRESENTATIVES ON OUTSIDE BODIES:

The following Outside Bodies will have Town Council representation during 2021/22. Representatives are required for:

ORGANISATION	COUNCILLOR
Billingham Environmental Link Programme	To be determined on the night
Billingham Legacy Foundation	To be determined on the night
Billingham Communities Partnership	Town Council Officer
Billingham International Folklore Festival of World Dance	To be determined on the night
Cleveland Local Council Association	To be determined on the night
Catalyst Health & Wellbeing Forum	To be determined on the night
Low Grange & Cowpen Residents Association	To be determined on the night
North Billingham Residents Association	To be determined on the night
Port Clarence in Bloom	To be determined on the night
Stockton Volunteers	To be determined on the night
The Voice Forum	To be determined on the night

10. MINUTES OF THE FULL COUNCIL MEETING HELD ON 26th APRIL 2021

To approve the above minutes as a true and accurate records ([see appendix B](#)).

11. TOWN COUNCIL MEETINGS & TIMETABLES

- (i) The Chairman will give a verbal update on the night regarding the current position relating to virtual meetings.
- (i) To approve the meeting timetables for 2021/22 ([see appendix C](#) & [See appendix D](#)).

12. GRANT FUNDING

Members are asked to consider the attached grant funding application from Billingham Town Council Football Association Club for £500 towards the refurbishment of the Bedford Terrace Billingham Community Room ([see appendix E](#)).

Dee Smith
Town Clerk & Responsible Finance Officer
to Billingham Town Council
27th April 2021

PLEASE BE ADVISED: Filming, Photographing or Audio Recording of the Annual General Meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing, or recording the meeting.