

BILLINGHAM TOWN COUNCIL
MINUTES OF THE ANNUAL MEETING
TUESDAY 3RD MAY 2022 AT 7PM
HELD IN MEETING ROOM C
BILLINGHAM LIBRARY & CUSTOMER SERVICE CENTRE

Present: Councillors Gamble (Chairman)
Atkinson
Bendelow
Leckonby
McCoy
Peebles
Scollen
Shotton
Stoker
Wallace

Apologies: Councillor Lacey (No apologies received)
Councillor McCall (Personal)
Councillor Sandbach (Personal)
Councillor Wrathmall (Personal)

Officials: Miss Dee Smith Town Clerk/RFO
Mrs Kate Minza Administration Officer

Three members of the public were also in attendance.

01/22 ELECTION OF CHAIRMAN FOR 2022/23

Proposals for Chairman for the forthcoming year were invited.

Councillor Gamble was proposed by Councillor Bendelow and seconded by Councillor Scollen

A vote was taken: 9 For, 1 Against, 0 Abstentions.

Congratulations were extended to Councillor Gamble and the Declaration of Acceptance was duly signed.

Councillor Shotton proposed Councillor McCoy however, this was not seconded as Councillor McCoy declined.

02/22 ELECTION OF VICE CHAIRMAN FOR 2022/23

Proposals for Vice Chairman for the forthcoming year were invited.

Councillor Stoker was proposed by Councillor Bendelow and seconded by Councillor Gamble.

A vote was taken: 8 For, 2 Against, 0 Abstentions.

Congratulations were extended to Councillor Stoker and the Declaration of Acceptance was duly signed.

03/22 DECLARATIONS OF INTEREST

Councillor Wallace declared a pecuniary interest in agenda item 5 – Public Participation Time: employed by Billingham Boxing Academy.

04/22 PUBLIC PARTICIPATION TIME

There were no public present or any public questions on this occasion.

At this point on the agenda, members unanimously agreed to suspend Standing Orders for 30 minutes to receive presentations from organisations in receipt of subsidy funding. This information will be published on the Town Council website and Facebook pages.

05/22 MEMBERSHIP OF COMMITTEES/SUB COMMITTEES

The following members were proposed and votes taken:

(i) Finance & General Purposes

Membership of this committee with the appointment of the Chairman and Vice Chairman was agreed as follows:

Chairman: Councillor Scollen

Vice Chairman: Councillor Peebles

Members: Councillors Atkinson, Gamble, Leckonby, McCall & 3 vacancies.

(Councillor Scollen was proposed for Chairman by Councillor Gamble and seconded by Councillor McCoy. Councillor Peebles was proposed for Vice Chairman by Councillor Gamble and seconded by Councillor Scollen).

(ii) Planning & Services Committee

Membership of this committee with the appointment of the Chairman and Vice Chairman was agreed as follows:

Chairman: Councillor Bendelow

Vice Chairman: Councillor Peebles

Members: Gamble, McCall, Scollen & 4 vacancies.

(Councillor Bendelow was proposed for Chairman by Councillor Gamble and seconded by Councillor Scollen. Councillor

Peebles was proposed for Vice Chairman by Councillor Gamble and seconded by Councillor McCoy).

(iii) **Community Wellbeing Committee**

Membership of this committee with the appointment of the Chairman and Vice Chairman was agreed as follows:

Chairman: Councillor McCoy

Vice Chairman: Councillor Atkinson

Members: Gamble, McCall, Scollen & 1 vacancy

(Councillor McCoy was proposed for Chairman by Councillor Atkinson and seconded by Councillor Gamble. Councillor Atkinson was proposed for Vice Chairman by Councillor Gamble and seconded by Councillor McCoy).

(iv) **Café Management Sub Committee**

Membership of this sub committee with the appointment of the Chairman and Vice Chairman was agreed as follows:

Chairman: Councillor Gamble

Vice Chairman: Councillor Leckonby

Members: Atkinson, McCoy & Scollen

(Councillor Gamble was proposed for Chairman by Councillor Scollen and seconded by Councillor McCoy. Councillor Leckonby was proposed for Vice Chairman by Councillor Gamble and seconded by Councillor Scollen).

(v) **Staffing Sub Committee**

Members noted that this sub committee will consist of the Chairman and Vice Chairman of the Council, and the Chairman of the Finance & General Purposes Committee.

(vi) **Disciplinary & Grievance Sub Committee**

Members noted that this sub committee will consist of three members who have not had any dealings with the process prior to the hearing, as to ensure impartiality. It will be chaired by the Vice Chairman of the Finance & General Purposes committee (unless they have acted as a deputy for the Chair of the Finance and General Purposes committee in a Staffing Committee).

(vii) **Appeals Sub Committee**

Members noted that this sub committee will consist of three members who have not had any dealings with the process prior to the disciplinary and grievance hearing, as to ensure impartiality.

06/22 FINANCIAL SIGNATORIES

Members were asked to approve Councillors, Leckonby, Peebles and Shotton as cheque signatories for the Lloyds, Natwest and CCLA accounts for 2022/23. The Town Clerk is also a signatory.

RESOLVED

That Councillors Leckonby, Peebles and Shotton be appointed as signatories on behalf of the Town Council.

07/22 REPRESENTATION ON OUTSIDE BODIES

- (i) Members were asked to approve representation during 2022/23 on Outside Bodies.

RESOLVED

The following members approved as representatives:

| ORGANISATION | COUNCILLOR |
|---|---|
| Billingham Environmental Link Programme | Councillor Scollen |
| Billingham Legacy Foundation | Councillor Peebles |
| Billingham Communities Partnership | Town Council Officer. The Town Clerk is Vice Chairman of the Partnership. |
| Billingham International Folklore Festival of World Dance | Councillor Shotton |
| Cleveland Local Council Association | Councillor Gamble & the Town Clerk |
| Catalyst Health & Wellbeing Forum | Councillor McCoy |
| Low Grange & Cowpen Residents Association | Councillor Bendelow |
| North Billingham Residents Association | Councillor Leckonby |

| | |
|---|--------------------|
| Port Clarence in Bloom | Town Clerk |
| Clarences Community Partnership | Town Clerk |
| Stockton Volunteers | Councillor Scollen |
| The Voice Forum | Councillor Scollen |
| Stockton Housing, Neighbourhoods & Affordable Warmth Partnership | Councillor Scollen |
| Catalyst Funders Forum | Town Clerk |

- (ii) Members were asked to consider any other outside body representation.

RESOLVED

To request invitations from the following:

- BCT Aspire;
- Cowpen Village Residents Association;
- Melsonby and Prior Residents Association.

08/22 MINUTES OF THE FULL COUNCIL MEETING HELD ON 22ND MARCH 2022

Members were asked to approve the above minutes.

RESOLVED

That the minutes of the above meeting held on 22nd March 2022, a copy which has previously been circulated to each member, be approved and signed as a correct record by the Chairman.

09/22 TOWN COUNCIL MEETINGS AND TIMETABLES

Members were asked to approve the meeting schedule for 2022/23.

RESOLVED

To approve the meeting schedule for 2022/23.

10/22 SPONSORSHIPS

Members are asked to consider the following sponsorship applications:

- (i) Billingham Synthonia Cricket Club application for £5000;
- (ii) Billingham International Folklore Festival of World Dance for £4000.

RESOLVED

- a. To approve sponsorship of £5000 for Billingham Synthonia Cricket Club.
- b. To defer the application from Billingham International Folklore Festival of World Dance to the next Finance & General Purposes committee, and to invite a representative along to that meeting.

11/22

HEADS OF TERMS – CAFÉ IN THE PARK/ANNEX

Members were asked to consider the Heads of Terms for the Café in the Park/Annexe.

RESOLVED

To reject the current Heads of Terms and:

- a. To advise Stockton on Tees Borough that this lease must be with Security of Tenure and this is non-negotiable.
- b. To confirm what perils are covered under insured risk and to ask if the Town Council can take out buildings insurance. This has been delegated to the Town Clerk to deal with.
- c. To clarify the use of the building.

The meeting concluded at 8.46pm with Councillors Atkinson, Bendelow, Gamble, Leckonby, Peebles, McCoy, Scollen, Shotton, Stoker and Wallace present.



21/06/22.